



# City of White Salmon Memorial Bench Application

Thank you for your interest in donating a memorial bench to the City of White Salmon. The donation will benefit residents and the community for many years and is much appreciated. Standard bench donation is **Global Industrial 6' Outdoor Bench with Back, Vertical Steel Slat, Black.**

The maintenance of the bench will be the responsibility of the City of White Salmon Public Works Department within the confines of any allocated budget. Maintenance (graffiti removal, sanding/staining, and periodic cleaning) will be provided by the City of White Salmon for the life of the bench.

There is a ten-year (10) guarantee of future maintenance and plaque replacement which will be kept in place if it is serviceable beyond the 10-year period in the sole discretion of the City. When a bench is no longer serviceable, applicants will be advised and given the opportunity to purchase a new bench under the terms and conditions then in effect.

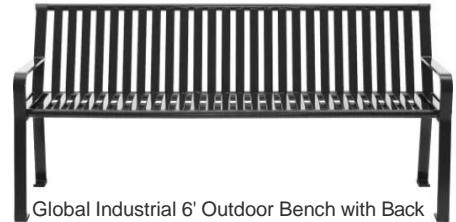
Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_



Global Industrial 6' Outdoor Bench with Back

Proposed Plaque Message: \_\_\_\_\_

### Ordering Process

Upon receiving the signed Memorial Bench Application, city staff will contact the donor to discuss bench location and plaque options. Forms may be emailed or mailed to:

City of White Salmon  
Attn: Clerk Treasurer  
PO Box 2139, White Salmon, WA 98672

Phone: (509) 493-1133 x500  
Email: [andrewd@whitesalmonwa.gov](mailto:andrewd@whitesalmonwa.gov)

The City of White Salmon will provide a Donor Plaque.

- After a bench location and plaque proof are approved by city staff, donors will submit a payment of the current price of the bench including shipping and tax (average \$800) to City of White Salmon.
- Upon receipt of payment, city staff will order the plaque and bench or amenity.
- City staff will contact the donor when the plaque and bench are received to discuss the installation timeline.
- City staff will email the donor a photograph of the Memorial Bench after installation.
- The city will provide the donor with a donation recognition letter.

I understand and agree to all the terms and conditions stated above. I acknowledge that donors may not design their own bench or amenity and that all installations shall be for the use of the general public. I further understand it is my duty to update the City in writing with my current contact information.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_