

JOB DESCRIPTION
CITY OF WHITE SALMON

POSITION: Public Works Maintenance Worker II
DEPARTMENT: Public Works
REPORTS TO: Public Works Operations Manager
EFFECTIVE DATE: January 1, 2022
FLSA STATUS: Union, Non-Exempt
SALARY RANGE: Range 34 Steps 1-10 depending on qualifications

This is a full-time hourly union position requiring 40 hours per week. Any work in excess of 40 hours per week shall be compensated as overtime. This is a non-supervisory position. This position is subject to on-call requirements.

POSITION SUMMARY

This is the journey level for the Maintenance Worker series. Incumbents work within an established framework of set procedures in performing assigned tasks and are expected to perform a variety of journey-level maintenance, repair and construction tasks with general supervision and minimum instruction. Work is normally reviewed only on completion and overall results. Under general supervision, performs a variety of tasks in the repair maintenance and construction of public works infrastructure and facilities, and performs other related work as required. Incumbents may be assigned to work a variety of schedules and weekends.

Maintenance Workers do not have supervisory responsibilities. Examples of work may include:

- Uses jackhammer and hand tools to expose broken water and sewer mains and service lines; repair leaks in mains and service lines and replaces broken lines; installs new water and sewer mains as required.
- Measures, cuts and threads pipe; operates arc and acetylene welding equipment for maintenance and repairs; measure, cuts, flare and connects copper tubing.
- Taps into main lines to locate pipe and install new service lines; assists in the installation and repair of fire hydrants; operates equipment to clean sewer and storm drain lines and maintain sewer ponds.
- Installs, repairs and maintains water meters.
- Builds forms, mixes and pours concrete for repairs to sidewalks, curbs, and gutters.
- Backfills trenches and uses asphalt to repair streets after water and sewer line repairs.
- Breaks up paved surfaces, performs patching and paving repairs; breaks up and removes old concrete; builds forms; mixes and pours new concrete; installs and repairs storm drain lines and manholes; enters manholes for maintenance and cleaning as necessary.
- Repairs traffic signs, creates and installs new street signs; paints curbs and traffic markings; aids in traffic control through work areas as required.

- Uses, cleans, and maintains a variety of power equipment, tools and vehicles required for the work.
- Cleans and maintains storm drain systems; performs miscellaneous cleanup work and trash pickup from City property as necessary.
- Operates dump truck, front end loaders and specialized vehicles to remove and replace excavated material.
- Standby on a weekly rotating basis to ensure continuity of operations during absences or emergencies.
- Responsible for carrying out the mission of the City and the department and adherence to the City's and departmental organization values.
- May provide on-the-job orientation and training to new employees.

KNOWLEDGE SKILLS AND ABILITIES

- Knowledge of general tools and equipment with safe work practices.
- The ability to perform general maintenance activities, perform manual labor, learn to operate a variety of construction and maintenance equipment; understand and carry out oral and written directions; establish and maintain effective working relations with those contacted in the course of work; basic computer skills for the purposes of timekeeping, recordkeeping, task assignments and email correspondence.
- Knowledge of the operation, use and maintenance of heavy equipment such as street sweeper, backhoe, loader, grader and dump truck.
- Knowledge of tools, methods and materials used in water and sewer line installation and repair and in street construction and maintenance.
- Ability to operate heavy vehicles and construction equipment.

Must be able to:

- Demonstrate a high level of integrity.
- Operate under deadlines.
- Communicate information clearly and effectively both verbal and written.
- Be organized and capable of managing projects to schedule.

PHYSICAL REQUIREMENTS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Working conditions in outside area are subject to variations in temperature, and may include wind, rain and other elements.
- Requires ability to work safely outdoors in all weather.
- Stand, climb and walk for extended periods.

- Work in confined spaces.
- Work on slippery and uneven surfaces.
- Manual dexterity sufficient to grasp, hold objects and tools with full range of motion in wrists and arms.
- Hearing sufficient to understand conversations, both in person and on the telephone.
- Reasonable accommodations will be made for some physical demands for otherwise qualified individuals who require and request such accommodations.
- Performing heavy physical labor including lift of objects above 50 pounds with assistance.
- Ability to drive a motor vehicle.
- Working conditions in the field are subject to variations in temperatures, humidity and can include high wind, rain, dust, and other contaminants.

RECRUITING REQUIREMENTS

- High school diploma or equivalent.
- Valid Driver's License.
- Two (2) years of recent work in construction trades or at least one (1) year of experience at a level equivalent to a Public Works Maintenance Worker I with the City of White Salmon.
- Obtain a Class B driver license with Airbrake endorsement within six (6) months.
- Successful completion of specialized training in Work Zone Traffic Control Safety.
- Must possess and maintain two (2) of the following certification requirements as specified by the Supervisor:
 - Washington State DOH Water Distribution Manager 1 or higher
 - Washington State DOH Water Treatment Plant Operator 1 or higher
 - Washington State DOH Cross Connection Control Specialist
 - Washington State DOH Backflow Assembly Tester

EXPERIENCE AND TRAINING

- AA degreed preferred.

In place of the above requirements, any combination of education and experience that provides the applicant with the required knowledge, skills, and abilities to perform the job may be considered as qualifying.

OTHER DUTIES AND REQUIREMENTS

This job description lists the major duties and requirements of the job and is not all-inclusive. Not all duties are necessarily performed by each incumbent. Incumbents may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.

This job description does not constitute an agreement between the employer and the employee and in no way implies that these are the only duties to be performed. Employees occupying the position will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

I have read and understand this job description.

Signature

Date