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| white salmon logo | **CITY OF WHITE SALMON**  **Planning Commission Meeting - Wednesday, July 24, 2019**  **DRAFT** |

**COMMISSION AND ADMINISTRATIVE PERSONNEL PRESENT**

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|  | **Commission Members:**  David Lindley  Anne Medenbach  Tom Stevenson  Ross Henry  Michael Morneault | **Staff Present:**  Erika Castro Guzman, Associate Planner |

**CALL TO ORDER/ ROLL CALL**

Chairman David Lindley called the meeting to order at 5:35 PM.

**MINUTES OF RECORD**

1. **Minutes of July 10, 2019**

Moved by Anne Medenbach , seconded by Tom Stevenson.

*Motion to approve minutes of July 10, 2019. CARRIED 4 – 0;*

*Further discussion: Chairman David Lindley abstained as he was not present during the last meeting.*

**DISCUSSION ITEMS**

1. **Comprehensive Plan Update: Coordination of Events**

Commissioner Ross Henry and Tom Stevenson reported a successful evening on July 10, 2019, at Everybodys. They said their outreach directed people to the website and that they collected three survey responses on-site.

Commissions agreed on the following coordination to further their outreach:

* Continue to personally email out kits and survey.
* The Enterprise to publicize event dates/location upon confirmation.
* Library’s first event is scheduled for 07/25/2019. Commissioners to schedule a second event in August.
* Farmer’s Market/ Movies in the Park scheduled with the consultants on 07/30/2019, second date 08/13/2019.
* Church outreach events confirmed with the support of a council member on 08/16/2019.
* Art and Wine Fusion event is scheduled 07/27/2019, with Commissioners trading off every hour.
* Senior Center lunch at the Pioneer Center scheduled 08/05/2019.
* Rotary lunch scheduled 08/27/2019.
* Utility/Xpress Bill Pay newsletter confirmed to be mailed for July and August billing.
* Mt Adam’s Chamber may have a digital letter that will provide an email outreach.
* Community Partners may have a digital letter that will provide an email outreach.
* SDS may distribute a couple flyers.
* Insitu may distribute a couple flyers.
* The Elks may allow a brief presentation at their monthly meeting.
* Informal restaurant outreach to be periodic.
* White Salmon School District: School starts 08/27/2019. All commissioners think to attend Whitson’s PTO BBQ (date TBD).
* Radio outreach, tentatively scheduled for 07/30/2019 morning.

Commissioners agreed to focus on the outreach and cancel their August 14th meeting. The next meeting is August 28, 2019 and a joint Planning Commission and City Council meeting scheduled September 25, 2019.

**ADJOURNMENT**

The meeting was adjourned at 6:27 p.m.

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| David Lindley, Chairman | Erika Castro Guzman, Associate Planner |