



# CITY OF WHITE SALMON

## SERVICE INSTALLATION APPLICATION

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Date: \_\_\_\_\_ Tax Parcel: \_\_\_\_\_

Service Address: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Property Location: ☐ Inside City Limits ☐ Outside City Limits

Connection Type: ☐ Water ☐ Wastewater

Structure Type: ☐ Single Family ☐ Town House ☐ Duplex ☐ Commercial ☐ Irrigation Only

\*Scheduling connection is at the availability of the Public Works Team and weather. Installation may take up to 6 weeks.

The undersigned applicant hereby applies for a water connection to the above described property. The applicant is the owner of the described property or the authorized agent of the owner. By signing this application, the applicant agrees, as a condition of the City of White Salmon providing the continuing service to the above described property, to comply with all provisions of the current WSMC 13.16.015, and other such rules and regulations now existing or which may be established from time to time governing the public water system. The applicant specifically agrees to install and maintain at all times their plumbing system in compliance with the most current edition of the plumbing code having jurisdiction as it pertain to the prevention of water system contamination, prevention of pressure surges and thermal expansion in their water piping. For thermal expansion, it shall be assumed that a check valve is installed by the applicant/ owner on the water service pipe. Further, the applicant agrees not to make a claim against the City of White Salmon or its agents or employees for damages and/or loss of production, sales or service, in case of water pressure variations, or the disruption of the water supply for water system repair, routine maintenance, power outages, and other conditions normally expected in the operation of a water system.

Applicant Signature: \_\_\_\_\_



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Work Order No. \_\_\_\_\_

BIAS Account Number: \_\_\_\_\_

Service Address: \_\_\_\_\_

BIAS Service Location Number: \_\_\_\_\_

Service Physical Location: \_\_\_\_\_

Date of Installation: \_\_\_\_\_

Size of meter:     $\frac{3}{4}$     1    1  $\frac{1}{2}$     2    3    4    6

Current Read: \_\_\_\_\_

Register ID: \_\_\_\_\_

Completed by: \_\_\_\_\_

Meter SN: \_\_\_\_\_

Comment: \_\_\_\_\_

Location of Meter Installed:



## CITY OF WHITE SALMON

### SERVICE INSTALLATION APPLICATION

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#### Water Meter Impact Fee

Meter Size	In City	Outside City
¾ inch	\$ 5,287.00	\$ 7,464.00
1 inch	\$ 7,705.00	\$ 9,883.00
1½ inch	\$ 14,615.00	\$ 16,792.00
2 inches	\$ 24,289.00	\$ 26,466.00
3 inches	\$ 51,927.00	\$ 54,105.00
4 inches	\$ 91,166.00	\$ 93,888.00
6 inches	\$ 202,265.00	\$ 205,531.00

#### Water Meter Installation Fee

	In City	Outside City
Minimum Installation Fee	\$ 250.00	\$ 350.00

White Salmon Municipal Code (WSMC) 13.16.025 – Monthly Water Fees, “Monthly water fees apply to water users. As it is used herein the term water users shall mean anyone having paid a connection fee, regardless of whether water is being used. All charges follow the meter regardless of who owns the property being served. In addition to the meter charge, water users will be charged for water use per one thousand gallons or part thereof accordingly.”

#### Wastewater Connection Fee

	In City	Outside City
Wastewater Connection Fee	\$ 2,000.00	\$ 2,000.00

WSMC 13.16.055 – Monthly Sewer Rates, “Sewer rates shall apply to sewer users. As it is used herein the term sewer users shall mean anyone having paid a connection fee, regardless of whether sewage is being collected. All charges follow the property. Billing for new customers shall begin the month following payment of the connection fee”

I acknowledge that I have read the attached packet of statements, and hereby indemnify and hold harmless the City of White Salmon, and its employees from any liability arising from interpretation pertaining to water and/or wastewater installation.

Applicant Signature: \_\_\_\_\_



# CITY OF WHITE SALMON

## NEW UTILITY SERVICE CHECKLIST

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The following presentation is a procedural information guide for applicants and contractors applying for new water or wastewater utility service with the City of White Salmon.

### Definitions

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**Backflow:** Backflow is the reverse flow of water or other liquids, mixtures or substances into the potable water system.

**Certified Backflow Assembly Tester:** A person holding a current certificate of competency issued by the Washington State Dept. of Health as a Backflow Assembly Tester (BAT)

**Cross-connection:** Any physical arrangement or connection of potable water system, directly or indirectly, to anything other than another potable water system that could allow contamination as a result of back-pressure or back-syphon.

**Excess Water Pressure:** Static water pressure in excess of 80 PSI.

### Installation and Connection

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Prior to installation of any water or wastewater service, it is necessary for the Applicant to provide the City with the information as regards to:

1. Contractor's name, WA contractor's license number, address and phone number.
2. Set of plans for construction/ installation, approved by the City, that includes provisions for all conditions of approval, and evidence of approval from the Washington State Dept. of Health (if applicable).
3. Confirm of utilities locates.
4. Evidence of a secured easement or right-of-way permit for utilities placement (if applicable). A \$2,500.00 bond will be required prior to any street cut.
5. Any work conducted within the public right-of-way shall require a permit.
6. Actual schedule for project construction/ installation as Public Work Dept. schedule allows.

Closure of any city street or alleyway during project construction must be authorized by the Public Works Operations Manager or their designee. For public safety, it is the responsibility of the contractor to appropriately barricade all open trenches.

All costs and expenses incidental to the installation and connection of the water/ wastewater service line shall be borne by the owner. It shall be the responsibility of the applicant/ owner to accomplish all excavation, bedding, backfill, pavement repair and restoration as may be required to make connection from the City water/ wastewater facilities (mainline) to the service location in accordance with applicable City, County and State requirements. Excavated natural materials may have to be hauled off site. All lateral trench backfill within the right-of-way shall be Controlled Density Fill (CDF) only, unless otherwise approved by the Public Works Operations Manager or their designee.

### Trench Backfill

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No pipes or plumbing shall be covered, nor trench backfilled until the Public Works Operation Manager or their designee has inspected and approved the installation for these utilities services. All pipes and appurtenances must have appropriate bedding material that meets City specifications.



# CITY OF WHITE SALMON

## NEW UTILITY SERVICE CHECKLIST

### City Utilities

Service	Inside	Outside
Water – Base Fee	\$ 49.13	\$ 72.30
Sewer – Base Fee	\$ 57.91	\$ 63.64
Water Rights – Base Fee	\$ 6.25	\$ 6.25
<b>Minimum Monthly Bill</b>	<b>\$ 113.29</b>	<b>\$ 142.19</b>
Consumption* 1-5	\$ 1.31 per unit	
Consumption* 6-15	\$ 3.31 per unit	
Consumption* - over 16	\$ 8.36 per unit	

2023 Residential rates for inside city limits and outside city limits service are as follow.

\*Consumption is billed every month. The rate table above is for a one-month cycle and is for 1000-gallon increments.

You are billed for all water used (no water use is included in the base fees).

**Due Date** – Payments are due on the 20<sup>th</sup> of the month. Delinquent accounts are subject to a \$10.00 late charge. If payment is not received by the following due date, water service can be terminated for non-payment.

**Payment Methods** – The City of White Salmon accepts payment by cash, check, ACH, credit card and debit card with a Discover, Visa or Master Card logo.

### 13.16.020 Hook up charges.

- A. The charges for hooking up to the city's water system include the impact fee, connection fee and installation costs.
- B. Impact Fees Based Upon Meter Size.
- C. Connection Fees. The city will facilitate the water tap if needed and supply, install and connect the water meter valves and service piping not to exceed a distance of thirty feet from the line connection to the meter. The connection fees for this work are actual cost plus 17%. In City Minimum Installation Cost: \$250.00. Outside City Minimum Installation Cost: \$350.00.
- D. Installation Costs. It shall be the responsibility of the applicant or owner to accomplish all excavation, bedding, backfill, pavement repair and restoration as may be required to make connection from the City's facilities to the service location in accordance with applicable City, County and State requirements. Each applicant or owner may elect to accomplish the necessary work by private contract. The minimum fee for installation work by City forces shall be two hundred fifty dollars inside City limits, and three hundred fifty dollars outside City limits. Charges for additional work such as rock blasting will be billed at actual cost for labor, equipment and materials, plus for work performed by City forces.
- E. Miscellaneous Fees. Charges for work such as relocation or up-size of existing water meters or service, repair of meter or service damaged by others, or installation of additional meters for existing customers shall be billed at actual cost for labor, equipment and materials, plus 17% percent.
- F. Waiver of Impact Fees. The City Council may waive all or a part of an impact fee under the following circumstances: 1. The applicant is a local government; 2. The proposed use will serve the public interest; and 3. Residents of the city of White Salmon will benefit from the proposed use.





# CITY OF WHITE SALMON

## WATER SERVICE INSTALLATION CHECKLIST

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### Water Service Connection

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- Water service laterals shall be buried at a minimum of 36 inches of depth.
- All water service laterals shall have a Blue #14 AWG Tracer Wire placed in the trench with the water pipe prior to bedding and backfilling the pipe. Tracer wire shall be secured to the pipe with tape or other reliable means no less than every 10 feet.
- The City shall be responsible to make the service tap of the City's water main and to extend the service lateral from the water main to the meter setter. The City shall reserve the right to determine the proper placement of the Meter Box. The applicant/ owner is responsible to construct the water service lateral from the meter setter "tail piece" to the building to be served.
- Water pressure in excess of 80 psi shall require the applicant/ owner to install a pressure reducing valve on the homeowner's side of the Meter Setter. (UPC Sect. 1007)
- A full port ball or gate valve shall be placed between the Meter Setter and the residence, commercial establishment or institution to be served. (UPC Sect 1005) Under no circumstances shall the Meter Shut-off valve on the City side of the meter be exercised, operated or manipulated by anyone other than a representative of the public works department. Said operation shall be considered tampering with a Public Water System and shall be punishable to the full extent of the law.
- A state approved Double Check Valve Assy (DCVA) shall be installed on irrigation systems. The DCVA shall be tested immediately upon activation of the service and then annually thereafter by a person holding a certificate of competency from the Washington State Dept. of Health as a Backflow Assembly Tester (BAT). (WAC 246-290-490)
- No "Cross-connection" to the City's water system or the water service lateral shall be permitted.
- The trench for the water service lateral shall not be covered or backfilled until inspection by the Public Works Operations Manager or their designee.



# CITY OF WHITE SALMON

## WASTEWATER SERVICE INSTALLATION CHECKLIST

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### Wastewater Collection Service Connections

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- A minimum six inch diameter wastewater collector pipe shall be used for Wastewater Collector Service Laterals (side sewers). Forced Flow (pumped) Wastewater Collector Systems shall be minimum two inch diameter PVC pipe.
- All Side Sewers shall be buried a minimum of thirty six inches in depth unless approved otherwise by the Public Works Operations Manager or their designee.
- All side sewers constructed shall have a green #14 AWG tracer wire placed in the trench with the sewer pipe prior to bedding and backfilling the pipe. Tracer wire shall be secured to the pipe with tape or other reliable means no less than every 10 feet
- The applicant/owner shall be responsible for all side sewer piping, valves, pumps and vaults located outside of the Right of Way or utility held easement.
- In no case shall a sewer line be located in a common trench with a potable water line.
- The size and slope of the building sewer located within the right of way or utility held easement shall be subject to the approval of the Public Works Operations Manager or their designee, but in no case shall the diameter be less than 6 inches. The slope of said pipe shall be no less than a 2.0% flow gradient (one-fourth inch per foot).
- An approved backwater valve shall be installed in the side sewer if the building served is below the flood elevation of the nearest downstream manhole cover.
- An approved cleanout shall be located within 3 feet of where the ABS pipe leaves the building being served. Cleanouts shall also be required for any bend or combination of bends that equals or exceeds 45 degrees of direction change.
- The applicant/ owner's contractor shall be responsible to provide the labor and materials necessary to make the tap into the City's wastewater main line. All new connections to the mainline shall be witnessed by the Public Works Operations Manager or their designee.
- All trenching shall be the responsibility of the applicant/ owner. No trench or side sewer within the public right-of-way or utility held easement shall be covered or backfilled until inspected by the public works operations manager or their designee.