

RESOLUTION 2020-10-508

**A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF WHITE SALMON, WASHINGTON,
AMENDING RESOLUTION 2020-08-505 AUTHORIZING EXPENDITURES OF COVID-
19 CARES ACT FUNDING AND PROVIDING FOR PROCEDURES AND CERTAIN
AUTHORIZATIONS**

WHEREAS, on August 19, 2020 the City of White Salmon City Council adopted Resolution 2020-08-505 authorizing expenditures of COVID-19 CARES Act funding and providing for procedures and certain authorizations (attached as Exhibit A); and

WHEREAS, the Washington State Department of Commerce submitted an amendment to the Interagency Agreement with the City of White Salmon extending the reimbursement period through November 30, 2020 with final invoices submitted to the Department of Commerce by December 15, 2020 and providing an additional \$39,150 for a total of \$117,450 in funding; and

WHEREAS, the City of White Salmon desires to establish two programs for the use of fund: White Salmon Community Relief Fund and the White Salmon Business and Nonprofit Grants in addition to providing funding for the city to address requirements in city operations to meet COVID-19 requirements and to provide community support in meeting COVID-19 requirements; and

WHEREAS, the City of White Salmon has developed procedures and policies for the White Salmon Community Relief Fund and White Salmon Business and Nonprofit Grants (attached as Exhibits B and C); and

NOW, THEREFORE, be it resolved by the City Council of the City of White Salmon that the following programs and procedures are established and authorized.

1. White Salmon Community Relief Fund

\$40,000 of the \$117,450 CARES Act funding will be provided to establish a White Salmon Community Relief Fund. These funds will be used for payments to households up to \$1000 per household to cover costs of rent, mortgage, or utility payments. Households making up to 200% AMI for their household size (adjusted median income) that can show a hardship related to the COVID-19 pandemic such as reduced work hours, unemployment, change in commuting needs, additional costs to related to at-home learning requirements, or childcare expenses are eligible for the funding. 30% of the available funding shall be dedicated to Hispanic, Latino, Black, American Indian/Alaskan Native, and Asian families to ensure proportional representation reflective of city demographics. The Mayor is authorized to work with a local nonprofit organization or with staff to implement the White Salmon Community Relief Fund including the development of an application for funding. Any funds not disbursed through this effort will be applied to bolster the White Salmon Business Grants.

2. White Salmon Business and Nonprofit Grants

\$61,650 of the \$117,450 CARE Act funding will be provided for White Salmon Business and Nonprofit Grants. These funds can be granted to White Salmon businesses and nonprofit organizations that serve the community to aid in covering the costs of operations (rent and utility payments), and/or procurement of additional PPE, signage, or other means used to communicate or help ensure compliance with state required COVID-19 operating guidelines, not to exceed \$5,000 per applicant. Costs or purchases submitted for consideration must not have been covered/reimbursed through an earlier grant or loan program. This funding cannot be used to cover payroll costs. Businesses and nonprofits must be SBA (Small Business Administration) eligible recipients (under COVID19 requirements SBA is currently allowing nonprofits to apply). The Mayor is authorized to work with staff to implement the White Salmon Business and Nonprofit Grants including the development of an application for funding.

3. City Operations

\$7,900 of the \$117,400 CARES Act funding is dedicated to support the purchase of additional laptops for employees working from home, additional PPE for city personnel and visitors to City Hall, AV enhancements to enhance virtual meetings and partial virtual meetings such as cameras and other unforeseen costs directly related to COVID-19 and that aid the ability of the city to continue operations during the ongoing COVID-19 pandemic. The Mayor is authorized to make expenditures for city operations related to the COVID-19 pandemic up to \$7,900.

4. Community Support

\$7,900 of the \$117,450 CARES Act funding is dedicated towards the purchase of face masks, parklet construction for downtown businesses and other additional unforeseen expenditures directly related to COVID-19 aimed at supporting residents and community engagement as a result of and during the ongoing COVID-19 pandemic. The Mayor is authorized to make expenditures related to community support that relate to the COVID-19 pandemic up to \$7,900.

This resolution shall take effect after its passage by the City Council.

ADOPTED by the Council of the City of White Salmon, Washington. Dated this 7th day of October, 2020.




Marla Keethler, Mayor

ATTEST:



Jan Brending, Clerk Treasurer

APPROVED AS TO FORM:



Kenneth B. Woodrich, City Attorney

Exhibit A

RESOLUTION 2020-08-505

**A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF WHITE SALMON, WASHINGTON,
AUTHORIZING EXPENDITURES OF COVID-19 CARES ACT FUNDING AND
PROVIDING FOR PROCEDURES AND CERTAIN AUTHORIZATIONS**

WHEREAS, on March 27, 2020, the United States Congress adopted the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act") which, among other things, amended Section 601(a) of the Social Security Act and established the Coronavirus Relief Fund into which Congress appropriated \$150 billion to make payments for specified uses to States and certain local governments; and

WHEREAS, the Coronavirus Relief Fund is available to reimburse government recipients for necessary expenditures incurred due to the COVID-19 public health emergency that were not accounted for in the government recipient's most-recently appropriated budget and that were incurred during the period between March 1, 2020 and December 30, 2020; and

WHEREAS, guidance issued by the U.S. Treasury Department indicates that necessary expenditures incurred due to the COVID-19 public health emergency include costs incurred to support local businesses that suffered losses due to COVID-19 business interruptions, or incurred costs for personal protection equipment or other materials, supplies and equipment needed to safely operate following a COVID-19 related closures; and

WHEREAS, guidance issued by the U.S. Treasury Department indicates that necessary expenditures may include rent and mortgage assistance, utility payment assistance, childcare assistance if need is directly related to the COVID-19 pandemic; and

WHEREAS, the State of Washington has decided to distribute a certain portion of its share of the CARES Act funding to Washington Cities, including the City of White Salmon, with such funds being administered through the Washington State Department of Commerce; and

WHEREAS, under the Washington State Department of Commerce Interagency Agreement with the City of White Salmon through the Coronavirus Relief Fund for Local Governments reimbursable expenditures must be incurred during the period between march 1, 2020 and October 31, 2020 in order for the State of Washington to closeout its contracts in time to meet the United States Treasury's December 30, 2020, end date; and

WHEREAS, the City of White Salmon desires to establish two programs for the use of fund: White Salmon Community Relief Fund and the White Salmon Welcoming Customers Business Grants in addition to providing funding for the city to address requirements in city operations to meet COVID-19 requirements and to provide community support in meeting COVID-19 requirements; and

NOW, THEREFORE, be it resolved by the City Council of the City of White Salmon that the following programs and procedures are established and authorized.

1. White Salmon Community Relief Fund

\$40,000 of the \$78,3000 CARES Act funding will be provided to establish a White Salmon Community Relief Fund. These funds will be used for payments to households up to \$500 per household to cover costs of rent, mortgage, utility payments, childcare, transportation (possibly in the form of gas vouchers) or distance learning electronics. Households making 200% AMI (adjusted median income) that can show a hardship related to the COVID-19 pandemic such as reduced work hours, unemployment, change in commuting needs, additional costs to related to at-home learning requirements, or childcare expenses are eligible for the funding. 30% of the available funding shall be dedicated to Hispanic, Latino, Black, American Indian/Alaskan Native, and Asian families to ensure proportional representation reflective of city demographics. The Mayor is authorized to work with a local nonprofit organization or with staff to implement the white Salmon Community Relief Fund including the development of an application for funding.

2. White Salmon Welcoming Customers Business Grants

\$22,500 of the \$78,300 CARE Act funding will be provided for White Salmon Welcoming Customers Business Grants. These funds can be granted to White Salmon businesses that serve customers (hospitality, grocery, hardware, pharmacy, medical, retail, etc.) to aid in procurement of additional PPE, signage, or other means used to communicate or help ensure compliance with state required COVID-19 operating guidelines. Businesses that have already received COVID-19 funding for such purchases are not eligible. This funding cannot be used to cover payroll costs. Businesses must be SBA (Small Business Administration eligible recipients. The Mayor is authorized to work with staff to implement the White Salmon Welcoming Customers Business Grants including the development of an application for funding.

3. City Operations

\$7,900 of the \$78,300 CARES Act funding is dedicated to support the purchase of additional laptops for employees working from home, additional PPE for city personnel and visitors to City Hall, AV enhancements to enhance virtual meetings and partial virtual meetings such as cameras and other unforeseen costs directly related to COVID-19 and that aid the ability of the city to continue operations during the ongoing COVID-19 pandemic. The Mayor is authorized to make expenditures for city operations related to the COVID-19 pandemic up to \$7,900.

4. Community Support

\$7,900 of the \$78,300 CARES Act funding is dedicated towards the purchase of face masks, parklet construction for downtown businesses and other additional unforeseen expenditures directly related to COVID-19 aimed at supporting residents and community engagement as a result of and during the ongoing COVID-19 pandemic. The Mayor is authorized to make expenditures related to community support that relate to the COVID-19 pandemic up to \$7,900.

This resolution shall take effect after its passage by the City Council.

ADOPTED by the Council of the City of White Salmon, Washington. Dated this 19th day of August, 2020.



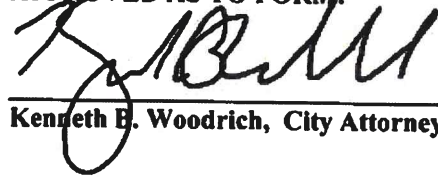
Maria Keethler, Mayor

ATTEST:



Jan Brending, Clerk Treasurer

APPROVED AS TO FORM:



Kenneth E. Woodrich, City Attorney

Exhibit B
WHITE SALMON COMMUNITY RELIEF FUND

A. Eligible Uses of Grant Funds

- a. Payment of utilities (including internet connectivity costs), rent or mortgage payments.

B. Ineligible Uses of Program Grant Funds

- a. Any uses other than those identified as eligible.

C. Eligibility

- a. Households making up to 200% AMI for their household size (adjusted median income) that can show a hardship related to the COVID-19 pandemic such as reduced work hours, unemployment, change in commuting needs, additional costs related to at-home learning requirements, or childcare expenses.
- b. 30% of the available funding shall be dedicated to Hispanic, Latino, Black, American Indian/Alaskan Native, and Asian families meeting the criteria in C(a), to ensure proportional representation of city demographics.

D. Grant Amount

- a. Applications will be taken from eligible households for a two-week period.
- b. Grants will be provided up to \$1000 per eligible household.
- c. Payments will be made by the City of White Salmon directly to the utility provider, landlord, or mortgage company.

E. Documentation

- a. Households will submit applications to _____ who will verify income status.
- b. As part of the application process, the applicant will need to provide documentation showing a hardship related to the COVID-19 pandemic as outlined in C(a). above.
- c. As part of the application process, the applicant will provide billing information, including account number, as to how they would like the payment made, i.e. to which utility company, landlord, etc.

Exhibit C
WHITE SALMON BUSINESS AND NONPROFIT GRANT PROGRAM

A. Eligible Uses of Grant Funds

- a. Payment of utilities, rent or required monthly loan payments.
- b. Expenditures involved in typical business operating costs, including those set forth on an income statement as a regular, ongoing cost of operating the business.
- c. Expenses for compliance with COVID-19-business-related public health measures, including personal protective equipment and supplies, plexiglass barriers or other similar equipment and expenses reasonably necessary for the protection of public health and the health of recipient owners and employees.

B. Ineligible Uses of Program Grant Funds

- a. Political campaign contributions or donations.
- b. Charitable contributions or gifts.
- c. Bonus payments to recipient owners, officers or employees.
- d. Paydown or payoff of debt by more than the monthly amount required by the underlying debt instrument.
- e. Payroll and other employee- or business-associated costs for which the recipient has received or expects to receive reimbursement from other federal, state or regional funds (e.g. Payroll Protection Program or unemployment insurance).
- f. Damages covered by insurance.
- g. Reimbursement to donors for donated items or services.
- h. Severance pay.
- i. Legal settlements.
- j. Any expense not considered an eligible business expense by the Department of the Treasury Internal Revenue Service.
- k. Costs or purchases submitted for consideration covered or reimbursed through an earlier COVID-19 CARES Act grant or loan program.

C. Eligibility

- a. Businesses and nonprofits must be SBA (Small Business Administration) eligible recipients (under COVID19 requirements SBA is currently allowing nonprofits to apply).
- b. Businesses must be located within the city limits of the City of White Salmon, have a current Washington State Uniform Business Identification (UBI) number and current City of White Salmon business license.
- c. Nonprofits must provide documentation of official nonprofit status.

D. Grant Amount

- a. Applications will be taken from eligible businesses and nonprofits for a two-week period.
- b. Grants will be provided up to \$10,000 per business or nonprofit.

E. Documentation

- a. Documentation of how the grant funds were spent will be required by providing copies of payments or receipts for purchases.