



AGENDA MEMO

Needs Legal Review: Yes
Council Meeting Date: December 19, 2018
Agenda Item: Proposed Ordinance 2018-12-1035, Amending WSMC 2.04.050 through 2.04.060 Regarding Mayoral Committee Appointments
Presented By: Jan Brending, Clerk Treasurer

ACTION REQUIRED:

Approval of Ordinance 2018-12-1035, Amending WSMC 2.04.050 through 2.04.060 Regarding Mayoral Committee Appointments.

PROPOSED MOTION:

Motion to approve Ordinance 2018-12-1036 Amending WSMC 2.04.050 through 2.04.060 Regarding Mayor Committee Appointments Providing for Severability and an Effective Date.

Why is it a legislative issue:

City Council approves all ordinances.

Explanation of issue:

Currently the city's code provides for seven committees. In addition, the city has one ad hoc housing committee and a Tree Board. The proposed amendments would combine the committees (including the ad hoc housing committee) into three committees. The Tree Board will remain separate as provided by city code.

We believe this will allow the more efficient use of city council members and staff time in addressing and responding to city issues.

Moving from 8 committees and the Tree Board to 3 committees and the Tree Board provides that 2 council members will serve on one committee (including the Tree Board) and 3 council members will serve on two committees (including the Tree Board). This will also reduce the number of committee meetings per month from 9 meetings (if every committee met monthly) to 4 meetings.

Budget:

No budget impact.

Staff Recommendation:

Staff recommends adoption of Ordinance 2018-12-1035, Amending WSMC 2.04.050 through 2.04.060 regarding mayor committee appointments.

**CITY OF WHITE SALMON
ORDINANCE 2018-12-1035**

**AN ORDINANCE AMENDING WSMC 2.04.050-.060 REGARDING MAYORAL
COMMITTEE APPOINTMENTS, PROVIDING FOR SEVERABILITY AND AN
EFFECTIVE DATE**

WHEREAS, the City Council and Mayor of the City of White Salmon seek clarification regarding committee appointments and responsibilities, and

WHEREAS, council committees perform a valuable and necessary purpose in fact-finding and reporting to the council, and

WHEREAS, the City Council and the Mayor of the City of White Salmon believe that the consolidation of committees will better facilitate the business of the city.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF WHITE
SALMON DO ORDAIN AS FOLLOWS:**

SECTION 1 – ADOPTION: The provisions set forth in Exhibit “A”, attached hereto and by this reference fully incorporated herein, shall be added to the White Salmon Municipal Code as Title 2.04.05-.060 related to committee appointments.

SECTION 2 – REPEALER: Ordinance 2018-02-1020 §1, currently codified as White Salmon Municipal Code 2.04.050-.060, is hereby repealed in its entirety.

SECTION 2 – SEVERABILITY: If any section, sentence, or phrase of this Chapter is held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence or phrase of this Chapter.

SECTION 3 – EFFECTIVE DATE. This ordinance shall take effect five days following the date of its publication by summary.

PASSED by the City Council of the City of White Salmon at a regular meeting this 19th
day of December, 2018.

David Poucher, Mayor

ATTEST:

Jan Brending, Clerk/Treasurer

APPROVED AS TO FORM:

Kenneth B. Woodrich, City Attorney

Exhibit "A"

2.04.050 Committees appointed by Mayor.

At the first regular meeting of the City Council in January of each year, the Mayor shall with the advice and consent of the City Council appoint the following committees, to be composed of two council members and one alternate:

- ~~A. Municipal Budget and Financial Advisory Committee;~~
- ~~B. City Operations Committee (Health and Sanitation, Street Systems, Water and Wastewater Utilities);~~
- ~~C. Parks, Recreation and Pool Committee~~
- ~~D. Tourism and Business Committee;~~
- ~~E. Annexation and Real Estate Committee;~~
- ~~F. Fire and Police Services Committee;~~
- ~~G. Union Negotiations Committee.~~

A. Personnel and Finance Committee;

B. City Operations Committee (Parks, Health and Sanitation, Streets Systems, Water and Wastewater Facilities, Fire and Police);

B. Community Development Committee (Annexation and Real Estate, Tourism and Business Development, Housing).

The Mayor may create other committees with the consent of the council.

~~With the exception of the municipal budget and financial advisory committee, such~~
Members appointed to committees shall serve for the period of one year or until their successor is appointed. In case of vacancy in any of the committees either by death, resignation or otherwise, the Mayor shall appoint other members of the council to fill such vacancy, provided, that if the Mayor does not appoint such committees at the time named by this section, he may do so at any meeting thereafter. Members of the municipal budget and financial advisory committee shall be appointed by the Mayor with consent from City Council as directed in Section 2.04.060 A of this chapter.

2.04.060 Committees – Power and duties.

A. ~~Municipal Budget and Financial Advisory Committee~~ Personnel and Finance Committee

1. The ~~municipal budget and financial advisory personnel and finance~~ committee shall consist of three members, two of whom shall be members of the City Council and one of whom shall be representatives of the public at large who are residents of the City of White Salmon and are of legal voting ages, and shall be appointed by the Mayor and confirmed by the City Council. ~~The public position shall expire every four (4) years beginning with the 2018 appointment (expiring 2022 unless sooner vacated).~~ The Mayor and Clerk/Treasurer, or their designees, shall serve as non-voting ex officio members.
 2. It is the responsibility of the committee to consider and approve draft budget proposals prepared and submitted by city staff, and as may be revised or amended by a majority vote of the committee, and to make recommendations to the City Council for the adoption.
 3. The committee shall advise the City Council on matters pertaining to financial affairs of the city.
 4. The committee shall advise the City Council on personnel issues as they relate to the budget.
 5. The committee is kept apprised by city staff as to the status of union negotiations and union grievances. The representative from the public shall not participate in discussions regarding union negotiations and union grievances.
 46. The committee shall perform such other duties as may be imposed by ordinances or the order of the City Council.
- B. City Operations Committee (Parks, Health and Sanitation, Street System, Water and Wastewater Utilities, Fire and Police)
1. The committee is kept apprised by city staff on matters pertaining to parks; police and fire; refuse collection; sanitary conditions and health of the city; the conditions of roads, streets, alleyways and parking facilities; and water and wastewater utility services and infrastructure.
 2. The committee may recommend measures to the City Council they deem proper for the betterment of the city.

3. The committee reports on matters referred to them by the City Council.
4. The committee is designated as the utilities comprehensive plan committee and shall represent the city on the multi-jurisdictional water and wastewater committee comprised of the jurisdictions of the City of White Salmon, City of Bingen and the Port of Klickitat which addresses water and wastewater utility services, including capital improvements, and utility service interlocal agreements existing or deemed necessary between the parties.

C. Community Development Committee

- 1. The committee is kept apprised by city staff on matters pertaining to tourism and business development, including opportunities for enhancing tourism and business and its overall impact to the city..**
- 2. The committee is kept apprised of the city's real properties within and adjacent to city limits and within the White Salmon urban growth area including existing and proposed use of such properties.**
- 3. The committee is kept apprised of existing and future annexation policies and the general impact of annexation to city infrastructure and municipal services.**
- 4. The committee is kept apprised of matters pertaining to housing developments and issues related to housing within and adjacent to the city limits and within the White Salmon urban growth area.**
- 5. The committee may recommend measures to the City Council they deem proper for the betterment of the city.**
- 6. The committee reports on matters referred to them by the City Council.**

C. Parks, Recreation and Pool Committee

- 1. The committee is kept apprised by city staff on matters pertaining to parks, recreation and the pool.**
- 2. The committee reports on matters referred to them by the City Council.**

D. — ~~Tourism and Business Committee~~

- 1. — ~~The committee is kept apprised by city staff on matters pertaining to tourism and business, including opportunities for enhancing tourism and business and its overall impact to the city.~~**
- 2. — ~~The committee reports on matters referred to them by the City Council.~~**

E. — ~~Annexation and Real Estate Committee~~

- 1. — ~~The committee is kept apprised by city staff on matters pertaining to the city's real properties within and adjacent to the city limits and within the White Salmon urban growth area including existing and proposed uses of such properties.~~**
- 2. — ~~The committee is kept apprised of existing and future annexation policies and the general impact of annexation to city infrastructure and municipal services.~~**
- 3. — ~~The committee reports on matters referred to them by the City Council.~~**

F. — ~~Fire and Police Services Committee~~

- 1. — ~~The committee is kept apprised by city staff on matters pertaining to the city police department and city fire department.~~**
- 2. — ~~The committee may recommend measures to the City Council they deem proper for the betterment of the city.~~**
- 3. — ~~The committee reports on matters referred to them by the City Council.~~**

G. — ~~Union Negotiations Committee~~

- 1. — ~~The committee is kept apprised by city staff as to the status of union negotiations and union grievances.~~**
- 2. — ~~The committee reports on matters referred to them by the City Council.~~**

All committee meetings are presumed to be open and subject to the Washington Open Public Meetings Act (OPMA), RCW Ch. 42.30 if the committee is taking public testimony or comment,

or making decisions (adjudicative or legislative) on behalf of the council. Meetings that involve mere fact-finding, staff conferences and reporting to council without public testimony or comment are not typically subject to the OPMA.