

CITY OF WHITE SALMON

ORDINANCE NO. 2024-04-1162

AN ORDINANCE AMENDING WHITE SALMON MUNICIPAL CODE CHAPTER 02.04 CITY COUNCIL FOR THE CITY OF WHITE SALMON, WASHINGTON, INCLUDING SEVERABILITY DATE.

WHEREAS, RCW 35A.12.110 sets requirements for City Council meetings including the minimum frequency of meeting once a month, for all final actions on resolutions and ordinances to take place within White Salmon’s city limits, and that the City Council set the dates, time, place, and manner for council meetings; and

WHEREAS, upon review the City Administration has determined that a reduction to meeting once a month during the summer season will still provide for managing the city’s business and affairs; and

WHEREAS, the summer months are the popular months for vacation and travel for councilors as well as staff; and

WHEREAS, City Administration acknowledges that the City Council may meet in a special City Council meeting if an urgent matter presents;

NOW, THEREFORE, the City Council of the City of White Salmon do ordain as follows:

following amendments be made to White Salmon Municipal Code Title 2, Chapter 02.04 City Council:

SECTION 1. Amendment to Title 2, Chapter 02.04, The City hereby repeals WSMC 02.04 and adopts the following to be codified as WSMC 02.04 City Council:

Key: ~~**Bold and Strike through**~~ means repealed.

Bold and underline means new.

Chapter 2.04 CITY COUNCIL

2.04.010 Meetings—Time and place.

The regular council meeting dates shall be the first and third Wednesdays of each month, **January through June, and September through December**, commencing at six p.m., daylight, or standard time, as applicable. ~~The regular council meeting dates shall be the first Wednesday of each month, July through August, commencing at six p.m., daylight, or standard time, as applicable.~~ In the event said Wednesday regular council meeting falls on a legal holiday as designated in RCW 1.16.050, such council meeting shall be held on the next day, namely Thursday, at the same hour.

2.04.020 Meetings—Reading of minutes.

At each regular meeting of the council, the minutes of the last regular meeting, and the minutes of adjourned and/or called meetings, if any, held since the last regular meeting, shall be amended/corrected, if necessary, and approved by the council. ~~immediately following the call to order and roll call.~~

2.04.025 Meetings-Cut-off time for entering items on agenda.

All items to be included on the city council regular meeting agenda shall be communicated to the **City Hall Clerk Treasurer** on or before twelve noon **the Thursday preceding the regular city council meeting.** ~~and All council agenda packet documentation will be~~ submitted to and received by the city clerk-treasurer on or before four o'clock p.m. on the Thursday preceding the regular city council meeting. Exceptions to this cut-off may be made with the approval of the mayor.

2.04.030 Meetings-Order of business.

At the meeting of the council, the following business shall be considered **in an order determined by the mayor:**

- ~~A.— Approval of consent agenda;~~
- ~~B.— Action items (deferred from previous meeting);~~
- ~~C.— Action items (new);~~
- ~~D.— Comments public and council;~~
- ~~E.— Department head/committee reports;~~
- ~~F.— Approval of vouchers;~~
- ~~G.— Executive session/adjournment.~~

- A. Changes to the Agenda**
- B. Public Comment**
- C. Approval of the Consent Agenda**
- D. Approval of Meeting Minutes**
- E. Approval of Vouchers**
- F. Business Items**
- G. Public Hearing**
- H. Executive Session/Adjournment**

2.04.040 Parliamentary questions-Robert's Rules of Order.

All parliamentary questions which may arise before the council, when not otherwise provided for, shall be determined by Robert's Rules of Order.

2.04.050 Reserved.

2.04.060 Reserved.

SECTION 2. Severability / Validity. The provisions of this ordinance are declared separate and severable. If any section, paragraph, subsection, clause, or phrase of this ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 3. Effective Date. This ordinance shall take effect and be in force five (5) days after its approval, passage and publication as required by law.

Passed by the council and approved by the Mayor on this 17th day of April, 2024.

DocuSigned by:



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Marla Keethler, Mayor

ATTEST:

DocuSigned by:



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Stephanie Porter, Clerk Treasurer

APPROVED AS TO FORM:

DocuSigned by:



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Shawn MacPherson, City Attorney