

**CITY OF WHITE SALMON ORDINANCE NO. 2025-~~06XX-1182XXXX~~ AN ORDINANCE  
AMENDING WHITE SALMON MUNICIPAL CODE CHAPTER 02.06 CITY  
ADMINISTRATOR FOR THE CITY OF WHITE SALMON, WASHINGTON, INCLUDING  
SERVABILITY DATE.**

**WHEREAS, the City of White Salmon is undertaking a review of the positions  
that oversee daily responsibility for the operations of the city; and**

**WHEREAS, the City Council continues to approve any formal job description for  
the positions created herein to include current salary and benefits; and**

**WHEREAS, the city desires to operate more effectively and efficiently;**

**NOW, THEREFORE, the City Council of the City of White Salmon do ordain as  
follows: That the following amendments be made to White Salmon Municipal  
~~Code Title 2,~~ Code Chapter 2.-06 City Administrator:**

**Chapter 2.06 CITY ADMINISTRATOR**

Sections:

**2.06.010 Position created.**

There is created the position of city administrator ~~who,~~ at the option of the mayor, shall be and act as the administrative and executive supervisor of the city government under the authority and direction of the mayor. The position of city administrator ~~may shall~~ be filled by appointment of the mayor at their option with the consent and approval of a majority of the city council. The position of city administrator shall be an at-will position; any person so appointed to the position of city administrator shall serve at the pleasure of the mayor, and may be removed, with or without cause, by the mayor. Appointment of any person to the position of city administrator shall not be deemed to have conferred upon such appointee any express or implied contractual right to nor any property interest or liberty interest in continued employment with the city as city administrator or in any other capacity.

(Ord. No. 2013-05-916, § 1, 5-1-2013; Ord. No. 2022-08-1108, § 1, 8-17-2022)

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### **2.06.020 Duties.**

The duties of the city administrator shall be as provided in a job description formally adopted by the city council and incorporated herein by this reference.

(Ord. No. 2013-05-916, § 1, 5-1-2013; Ord. No. 2022-08-1108, § 1, 8-17-2022)

### **2.06.030 Compensation.**

The salary range for the city administrator shall be as established in the most current approved salary matrix or job description formally adopted by the city council.

(Ord. No. 2013-05-916, § 1, 5-1-2013; Ord. No. 2019-11-1056, § 1, 11-20-2019; Ord. No. 2022-08-1108, § 1, 8-17-2022)

### **2.06.040 Conflict of provisions.**

To the extent that the provisions of this chapter or any employment contract with a city administrator relating to employee tenure, compensation and benefits conflict with any other ordinances, resolutions or the employee manual of the city, the provisions of this chapter and such employment contract shall prevail. To the extent that such provisions of this chapter conflict with any such employment contract, the provisions of this chapter shall prevail.

(Ord. No. 2013-05-916, § 1, 5-1-2013)

### **2.06.050 Combination of Position – Allowed**

The office of city administrator may be combined with any other appointive position(s) in the city; provided, that when combined, the compensation shall be fixed by the council for the combined office(s) and shall not necessarily be the total of the compensation fixed for each office individually.

### **[2.06.060 Code References](#)**

In the absence of an appointed and confirmed city administrator, all references within this Code to ‘City Administrator’ shall be deemed to refer to the designated position as assigned per the city council adopted organization chart as having oversight authority for the department which is subject to an application or other matter requiring a decision, or their designee.