



CITY OF WHITE SALMON
City Council Regular Meeting – Wednesday, July 7, 2021
Via Zoom Teleconference

Council and Administrative Personnel Present

Council Members:

Jason Hartmann
David Lindley
Ashley Post
Jim Ransier
Joe Turkiewicz

Staff Present:

Marla Keethler, Mayor
Pat Munyan, City Administrator
Jan Brending, Clerk Treasurer
Ken Woodrich, City Attorney
Mike Hepner, Police Chief

I. Call to Order, Presentation of the Flag and Roll Call

Marla Keethler, Mayor called the meeting order at 6:00 p.m.

There were approximately 5 members of the public in attendance.

II. Changes to the Agenda

Jan Brending requested an item be added to the consent agenda: authorization to submit two Public Works Trust Fund Loan applications for 14-Inch Main Line – Phase 2 and Strawberry Mountain Reservoir and Transmission Main.

Moved by Jason Hartmann. Seconded by David Lindley.

Motion to add Authorization to Submit Two Public Works Trust Fund Loan Applications for 14-Inch Main Line, Phase 2 and Strawberry Mountain Reservoir and Transmission Main. CARRIED 5-0.

III. Consent Agenda

- A. Retroactive Approval of CTX Sales Agreements for Copier/Printers
- B. City Lab Board Appointments
- C. Approval of Meeting Minutes – June 6, 2021
- D. Approval of Meeting Minutes – June 23, 2021
- E. Authorization to Submit Two Public Works Trust Fund Loan Applications for 14-Inch Main Line – Phase 2 and Strawberry Mountain Reservoir and Transmission Main
- F. Approval of Vouchers
Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims as required by RCW 42.24.090 as of this 7th day of July, 2021.

Type	Date	From	To	Amount
Claims	7/7/2021	EFT	EFT	3,354.00
		37213	37259	240,552.24

			Claims Total	243,906.24
Payroll	7/6/2021	EFT	EFT	105,581.11
		37210	37212	965.30
			Payroll Total	106,546.41
Manual Claims	6/10/2021	EFT	EFT	7,920.00
	6/22/2021	37205	37206	1,642.69
	6/29/2021	37207	37209	4,067.54
	7/6/2021	EFT	EFT	1,878.26
			Manual Total	15,508.49
			Total All Vouchers	365,961.14

Moved by Jim Ransier. Seconded by Ashley Post.

Motion to approve Consent Agenda as presented. CARRIED 5-0.

IV. Public Comment

Stacy & Martin Claus, White Salmon Residents commented by email regarding the impacts short-term rentals are having on neighborhoods and asked the city to be proactive in addressing short-term rentals.

V. Business Items

A. Ratify June 16, 2021 Consent Agenda

Jan Brending, Clerk Treasurer said at the city council meeting on June 16, 2021 there was a vote on the consent agenda but no motion had been made or a second. She said in speaking with Ken Woodrich, City Attorney he said the city council will need to ratify the June 16, 2021 consent agenda decision.

Moved by Jason Hartmann. Seconded by Jim Ransier.

Motion to ratify the approval of the June 16, 2021 consent agenda which included the following items:

- A. Task Order, Bell Design - Pool Demolition**
- B. ~~Authorization to Accept COVID-19 American Rescue Plan Act Funds (\$751,187)~~
Moved to business item.**
- C. Committee and Board Appointments**
- D. Change Order No. 1 - Garfield Water Line Project (\$1720 increase in contract price)**
- E. Authorization to Submit Local Records Grant/Technology Tools Grant (up to \$30,000)**
- F. Farmer's Market Request, Hang Banners for Season**
- G. Approval of Meeting Minutes – June 2, 2021**
- H. Approval of Vouchers**

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims as required by RCW 42.24.090 as of this 16th day of June, 2021.

Type	Date	From	To	Amount
Claims	6/16/2021	EFT	EFT	\$6,900.84
	6/16/2021	37174	37204	\$67,296.68
			Claims Total	\$74,197.52
Payroll	6/21/2021	EFT	EFT	\$70,722.15
			Payroll Total	\$70,722.15
			Manual Total	\$0
			Total All Vouchers	\$144,919.67

CARRIED 5-0.

B. Employment Agreement, Brendan Conboy, Land Use Planner

Jan Brending, Clerk Treasurer presented the Employment Agreement for Brendan Conboy for the position of Land Use Planner. She said the agreement provides for the items identified in the job offer attached to the agenda memo including a starting annual salary of \$73,445.16 (Step 45, Range 4) and 40 hours of accrued vacation and 40 hours of accrued sick leave. Brending said administration is recommending the city council authorize signing the employment agreement with Brendan Conboy for the position of land use planner.

Moved by Jim Ransier. Seconded by Jason Hartmann.

Motion to authorize signing the employment agreement with Brendan Conboy for the position of land use planner with a starting annual salary of \$73,445.16 (Step 45, Range 4). CARRIED 5-0.

VII. Reports and Communications

A. Department Heads

Pat Munyan, City Administrator said the asphalt work that needs to be completed on Jewett Blvd. will go out to bid next week. He said the Garfield water line project should be done in the next two to three weeks. Munyan said staff is also working several other projects including the paving of Cherry/Patton Street, Phase 2 of the 14-inch water main, Strawberry Mountain reservoir and main line, relocating the water line and demolishing the reservoir located on city-owned property on Spring Street, demolition of the old pool and the White Salmon River feasibility study.

Jim Ransier, Council Member asked if a motion detector had been installed at the Spring Street public works shop.

Pat Munyan, City Administrator said he will talk to Russ Avery, Public Works Operations Manager about the options at the public works shop.

Mike Hepner, Police Chief said the police department's evidence trailer is located at the Spring Street city shop and needs to be protected. He said the 4th of July went really well. Hepner said there were no negative comments about the fireworks ban.

Jan Brending, Clerk Treasurer reviewed upcoming meetings including a special city council meeting on July 14th for a public hearing and action on the draft Comprehensive Plan. She asked council members if anyone will be absent at the August 4th or August 18th meeting.

Ashley Post, Council Member said she will be out of town on August 18th.

Jan Brending, Clerk Treasurer said it appears the council's retreat will be held on August 4th.

Ken Woodrich, City Attorney said he is working with Mike Hepner, Police Chief on the new police reform legislation. He said there could be potential exposure for the police department due to new standards.

Marla Keethler, Mayor said Chief Hepner has attended a lot of webinars to understand the new legislation. She said it is her intent to get a message out to the community about how the police department is handling the new legislation.

Ken Woodrich, City Attorney said he thinks educating the public about the new requirements is a good thing due to the fact that how law enforcement handles certain incidents will look differently than in the past.

B. Council Members

David Lindley, Council Member said a routine Personnel and Finance Committee was held at the end of June. He said he has listened to the last two meetings of the Planning Commission regarding the draft Comprehensive Plan.

Ashley Post, Council Member said the Tree Board will meet on Monday at 5:30 p.m.

Joe Turkiewicz, Council Member said he enjoyed the 4th of July parade and appreciated the ban on fireworks.

C. Mayor

Marla Keethler, Mayor said city staff helped to get a cooling shelter opened up at the fire hall with short notice. She said Comunidades held a vaccination clinic during the heat wave and served over 100 people. Keethler said the 4th of July parade and events in the park came together with a number of organizations helping. She said public transportation through CAT will operate on Saturdays and Sundays for 11 weeks to Hood River. She said a Gorge Pass can be purchased to cross the river and to travel into

Portland. Keethler said city staff is manning a table at the Farmers' Market with yard games available to play. She said public works staff will be shifting their schedules to 6 a.m. to 2:30 p.m. due to the heat. Keethler said Brendan Conboy will start on July 19. She noted that wildfire is a hot topic and it is her goal to get more information on the city's website and in the utility newsletter. Keethler said she will participate in a Gorge-wise housing forum. She noted that the council can revisit short-term rentals in the future. Keethler noted that the city's registration policy requires property owners to notify neighbors that a short-term rental is operating in the neighborhood. She said it appears it may be time to bring some land use codes related to short-term rentals to the city council for consideration.

VIII. Executive Session

There was no Executive Session.

IX. Adjournment

The meeting adjourned at 6:55 p.m.



Maria Keethler, Mayor

Jan Brending, Clerk Treasurer

