



AGENDA MEMO – ADDED (REQUEST TO AMEND AGENDA)

Needs Legal Review: Yes
Council Meeting Date: April 21, 2021
Agenda Item: Gray & Osborne Task Order – Michigan Avenue Improvements
Presented By: Jan Brending, Clerk Treasurer

Action Required

Authorize the Mayor to sign Amendment No. 1 (Task Order) by Gray & Osborne Inc. to provide engineering services to design improvements to Michigan Avenue.

Proposed Motion

Move to authorize the Mayor to sign Amendment No. 1 (Task Order) by Gray & Osborne Inc. to provide engineering services to design improvement to Michigan Avenue in an amount not to exceed \$5,000.

Explanation of Issue

The City has been working with Seth Gilchrist, a property owner, to resolve a proportionately issue on required improvements on Michigan Avenue for fire access. In a legal settlement agreement, the City has agreed to pay for engineering and the property owner will pay to install the improvements.

The City has a master contract with Gray & Osborne for transportation engineering. The proposed Amendment/Task Order has been developed to provide the engineering services to design the required improvements. The cost is estimated for a not-to-exceed amount of \$5,000. The funds will come from the Street Fund out of Contractual Services.

Staff Recommendation

Staff recommends the city council authorize the mayor to sign Amendment No. 1 (Task Order) by Gray & Osborne to provide engineering services for designing improvements to Michigan Avenue in the amount not to exceed \$5,000.