



AGENDA MEMO – Updated Monday July 13, 2020

Needs Legal Review: Yes
Council Meeting Date: July 15, 2020
Agenda Item: Appointment of City Council Position #4
Presented By: Jan Brending, Clerk Treasurer

Action Required

Appointment of an individual to City Council Position #4.

Motion

Motion to appoint _____ to City Council Position #4.

Explanation of Issue

The City has advertised for the vacant council position #4 allowing interested individuals to submit letters of interest to the Clerk Treasurer by July 13, 2020.

The following candidates have submitted letters of interest (attached). They will be interviewed in order by last name:

Dr. A. Susan Abernethy
Jenna Newcomb Barkhimer
David Dierck
Jim Ransier

The process will be as follows:

1. Interviews will be conducted in open session with each interested individual. Candidates will wait in the Zoom Waiting Room until it is their turn for their interview. Attached are the questions that will be asked of each candidate. The candidates have been emailed the questions.
2. The council will discuss the qualifications of the candidates in Executive Session pursuant to RCW 42.30.110(1)(g). Separate instructions will be provided to council members for the Zoom Executive Session (using a separate account from that used for the regular council meeting).
3. A straw vote will be held whereby each council member will email Jan Brending, Clerk Treasurer their preferred candidate. Jan Brending will read the results of the straw vote in open session.
4. A motion will be required to appoint the overall preferred candidate.