



CITY OF WHITE SALMON
City Council Regular Meeting – Wednesday, May 20, 2020
Via Zoom Teleconference

Council and Administrative Personnel Present

Council Members:

Jason Hartmann
David Lindley
Amy Martin
Ashley Post
Joe Turkiewicz

Staff Present:

Marla Keethler, Mayor
Jan Brending, Clerk Treasurer
Ken Woodrich, City Attorney
Pat Munyan, City Administrator
Russ Avery, Public Works Operations Mgr.
Mike Hepner, Police Chief
Bill Hunsaker, Building Official/Fire Chief

1. Call to Order

Marla Keethler, Mayor called the meeting to order. There were approximately 9 people in the audience (by video or telephone).

2. Roll Call

All council members were present.

3. Public Comment

Jan Brending, Clerk Treasurer read into the record comments received by e-mail as follows:

Anonymous, A Newer Old-Timer sent written comment regarding concerns about the use of semi-automatic rifles using lead ammunition at the Mt Adams "gun club."

4. Changes to Agenda

Jan Brending, Clerk Treasurer said she is asking the City Council to table the agenda item related to the 2019 Annual Report to a Special Meeting to be held on May 28, 2020 at 6:00 p.m. via teleconference.

Moved by Jason Hartmann. Seconded by Amy Martin.

Motion to table the agenda item 2019 Annual Report to a Special Meeting to be held on May 28, 2020 at 6:00 p.m. via teleconference. CARRIED 5-0.

5. Interlocal Agreement – Treatment Plant Improvements and Depot Street Wastewater Line Improvements

Jan Brending, Clerk Treasurer said the proposed interlocal agreements puts into place the cost and funding scenario for the wastewater treatments plant and main line improvements being constructed by the City of Bingen. She noted that the city has asked for additional wording to be added to the agreement on page, section 5 regarding submission and payment of invoices. Brending said the additional language reads "Bingen shall submit invoices to White Salmon for White Salmon's share of costs covered by SRF loans according to the Department of Ecology's

payment schedule. White Salmon shall pay invoices within 15 days of receipt.” She said this relates to loan payments that will be made twice a year once the project is complete. Brending said staff is asking for authorization for the mayor to sign the interlocal agreement.

Moved by Amy Martin. Seconded by Jason Hartman.

Motion to authorize the mayor to sign interlocal agreement with the City of Bingen regarding the funding of improvements to the City of Bingen wastewater treatment plant and improvements to the Depot Street Wastewater Main Line in the amount of \$2,989,867.73 for which White Salmon is responsible for 79% of loan repayment (current total loan amount associated with jointly funded projects is \$2,841,620) and 79% of project funding shortage (current total funding shortage associated with jointly funded projects is \$148,247.73). CARRIED 5-0.

6. Business Licensing Service Agreement

Jan Brending, Clerk Treasurer said in 2017 the state legislature adopted legislation regarding business licensing in Washington that included requiring changes to city codes and the requirement that all local governments participate in a master licensing program either through the Washington State Department of Revenue or through FileLocal. She said that because the Department of Revenue process/program is free she is recommending the city use their services. She that in the future all businesses will obtain their licensing through one of these two portals making a “one-stop” process for licensing in Washington. Brending recommended the city council authorize the mayor to sign the business licensing service agreement with Washington Department of Revenue.

Moved by Jason Hartmann. Seconded by David Lindley.

Motion to authorize the mayor to sign Business Licensing Service Agreement with Washington State Department of Revenue. CARRIED 5-0.

7. Upcoming City Council and Planning Commission Meetings

Marla Keethler, Mayor reviewed the agenda memo related to upcoming council and planning commission meetings relating specifically to the housing moratorium and comprehensive plan update. She said that based on the governor’s Safe Start Washington is unlikely the city council or planning commission can meeting in person until late or early fall at the earliest. Keethler that even at that time, social distancing requirements will limit the number of people who can attend an in-person meeting.

The City Council and city attorney, Ken Woodridge discussed the ability for the council or planning commission to hold public hearings at this time. Ken Woodridge said that it is his preference that public hearings not be conducted at this point and time and that the city should err on the side of caution. The council discussed the opportunity of holding presentation/workshops with the planning commission where information could be presented and questions asked by the planning commissioners without any decision making taking place. There was an agreement those types of meeting could proceed. Planning Commission meetings will resume on June 10th with a presentation by Klickitat County’s consultant, FCS Group, regarding the buildable lands inventory and White Salmon Urbanization Study.

The City Council and staff discussed the housing moratorium noting that it is due to expire on July 15. It will have to be extended prior to July 15, i.e. at the city council’s July 1st meeting. Ken Woodrich, city attorney, said he is not aware if a public hearing is required to extend a moratorium. He will report back to the council.

Ashley Post said she feels that the state of emergency has put a financial burden on the city’s businesses and feels that the moratorium should be ended.

It was noted that Phase 2 of the Governor’s Safe Start Washington plans allows construction.

The City Council discussed moving ahead with the revisions to the mobile home zoning as a public hearing has already been held at the Planning Commission meeting. Jan Brending noted that SEPA review needs to be completed for the proposed changes prior to adoption by the city council.

The City Council agreed to keep the conversation going regarding the housing moratorium based on information from the city attorney about whether a public hearing is required to amend or extend the moratorium.

8. Consent Agenda

- a. Approval of Meeting Minutes – May 6, 2020
- e. Approval of Vouchers

Type	Date	From	To	Amount
Claims	5/20/2020	EFT	EFT	8,838.22
	5/20/2020	36130	36149	49,728.83
			Claims Total	58,567.05
Payroll	5/20/2020	EFT	EFT	66,218.11
			Payroll Total	66,218.11
Manual Claims				
			Manual Total	0.00
			Total All Vouchers	124,785.16

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims as required by RCW 42.24.090 as of this 20th day of May, 2020.

Moved by Amy Martin. Seconded by Joe Turkiewicz.
Motion to approve consent agenda as presented. CARRIED 5-0.

9. Department Head and Council Reports

Bill Hunsaker, Building Official/Fire Chief said he hopes that Klickitat County can move to Phase 2 soon so that construction can move forward.

Russ Avery, Public Works Operations Manager said that water demand is increasing and the department is preparing to put Well #2 online if needed.

Pat Munyan, City Administrator said the Jewett Water project is moving forward and that Crestline hopes to be out of downtown by late next week or early the following week. He noted that underground infrastructure has been located that the city was not aware of that has caused some change orders. Munyan said land use questions have increased particularly related to land sales for future development. He said he is coming into town three days a week and spending time at Public Works and City Hall.

Ken Woodrich, City Attorney noted that the deadline for adopting an ordinance related to the housing tax is coming up.

Jan Brending, Clerk Treasurer noted that Klickitat County has adopted the tax and forwarded the information to the Department of Revenue.

Jason Hartmann, Council Member said that he recently had a conversation with Chuck Vartz with Fire District 3 about how to better align things with the city.

Amy Martin, Council Member announced that she is moving out of White Salmon and will be stepping down as a city council member effective May 31, 2020. She said she has loved meeting and working with everyone and looks forward to what the council will accomplish.

The Council thanked Amy Martin for her service and said her absence will be missed.

Marla Keethler, Mayor said the Governor has been released guidelines for Phase 2 reopening which the city has been distributing via emails and through the city's webpage. She said that due to recent new cases over the last weekend Klickitat County is not eligible at this time for Phase 2. Keethler said the city has received notice about receiving COVID-19 funding. She said the city has received several complaints about the lighting at the city's shop on Spring Street. Keethler said staff is investigating to make sure there is not any unnecessary light shining on other properties in the area.

Pat Munyan noted that the city has experienced several thefts, one most recently, at the Spring Street property.

10. **Adjournment**

The meeting adjourned at 7:48 p.m.



Marla Keethler, Mayor



Jan Brending, Clerk Treasurer