



CITY OF WHITE SALMON
City Council Regular Meeting – Wednesday, April 15, 2020
Via Zoom Teleconference

Council and Administrative Personnel Present

Council Members:

Jason Hartmann
David Lindley
Amy Martin
Ashley Post
Joe Turkiewicz

Staff Present:

Marla Keethler, Mayor
Jan Brending, Clerk Treasurer
Ken Woodrich, City Attorney
Pat Munyan, City Administrator
Russ Avery, Public Works Operations Mgr.
Mike Hepner, Police Chief
Bill Hunsaker, Building Official/Fire Chief

1. Call to Order

Marla Keethler, Mayor called the meeting to order. There were approximately 7 people in the audience (by video or telephone).

2. Roll Call

All council members were present.

3. Resolution 2020-04-502 Amending Resolution 2020-04-501 Ratifying Proclamation of Emergency

Mayor Keethler said the resolution is a result of Governor Inslee issuing a Stay Home Stay Healthy proclamation on April 3, 2020 that is valid through May 4. She said the resolution extends the emergency proclamation and temporary procedures to respond to the COVID-19 pandemic and includes language that if the Governor's extends that timeframe another resolution will not be required.

Jan Brending, Clerk Treasurer noted that on page 3 of the resolution under item I. it should read "Mayor Marla Keethler issued the attached Letter to the City of White Employees...", adding the word "White" to sentence.

Moved by Ashley Post. Seconded by Jason Hartmann.

Motion to adopt Resolution 2020-04-502 Amending Resolution 2020-04-501 Ratifying Proclamation of Emergency and Providing Temporary Procedures to Respond to the COVID-19 Pandemic. CARRIED 5-0.

4. Ordinance 2020-04-1062 Amending WSMC 1.14.010 – Designated (Official Newspaper)

Jan Brending, Clerk Treasurer said the three Gorge newspapers – The Enterprise, Hood River News, and The Dalles Chronicle have been purchased and combined into one newspaper – Columbia Gorge News. She said that due to this change, the city's ordinance designating an official newspaper needs to be amended. Brending said the proposed ordinance designates the official newspaper for the City of White Salmon as the Columbia Gorge News.

Moved by Jason Hartmann. Seconded by Amy Martin.

Motion to adopt Ordinance 2020-04-1062 Amending WSMC 1.14.010 – Designated (Official Newspaper) and Providing Severability and Effective Date. CARRIED 5-0.

5. Ordinance 2020-04-1063, Amending the 2020 Budget

Jan Brending, Clerk Treasurer reviewed the proposed budget amendments to the 2020 budget. She noted that beginning balances are amended to match actual and that finance and legislative overhead allocations have been recalculated based on changes to revenue and expenditures. Brending said most of the changes bring forward funding for projects continuing from 2019 or had retainage that will be paid in 2020. She noted that \$75,000 is being transferred from the Current Expense Fund to the Fire Reserve Fund. Brending said the council can expect to see similar budgeted transfers in future years in order to fund fire truck replacements.

Brending noted that impacts to the city’s finances related to COVID-19 will not be known until late summer or early fall. She noted that the state has deferred some tax payments until June 15.

Moved by Jason Hartmann. Seconded by Joe Turkiewicz.

Motion to adopt Ordinance 2020-04-1063 Amending the Budget for the City of White Salmon, Washington, for the Fiscal Year Ending December 31, 2020. CARRIED 5-0.

6. Contract – Pioneer Engineering – Garfield Street (TIB Project)

Jan Brending, Clerk Treasurer said staff is recommending that a consultant agreement be signed with Pioneer Surveying and Engineering for design and construction engineering for the Garfield Street project. She noted this project is a Transportation Improvement Board (TIB) funded project and therefore requires using the TIB Consultant Agreement form. Brending said Pioneer Surveying and Engineering submitted a Statement of Qualifications that was reviewed by staff and found to be a highly qualified engineering firm and capable of providing the necessary services.

Moved by Ashley Post. Seconded by Amy Martin.

Motion to authorize mayor to sign TIB Consultant Agreement with Pioneer Surveying and Engineering for the NW Garfield Street project for an amount not to exceed \$67,403.00. CARRIED 5-0.

7. Consent Agenda

- a. Approval of Meeting Minutes – April 1, 2020
- b. 2019 December Budget Report
- c. 2020 1st Quarter Budget Report
- d. Approval of Vouchers

Type	Date	From	To	Amount
Claims	4/15/2020	EFT	EFT	7,105.87
	4/15/2020	36040	36065	17,745.57
			Claims Total	24,851.44

Payroll	4/6/2020	EFT	EFT	76,414.75
		36010	36039	45,021.85
			Payroll Total	121,436.60
Manual Claims	4/3/2020	EFT	EFT	1,471.55
	4/6/2020	EFT	EFT	511.60
			Manual Total	1,983.15
			Total All Vouchers	148,271.19

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims as required by RCW 42.24.090 as of this 15th day of April, 2020.

Moved by Amy Martin. Seconded by Joe Turkiewicz.
Motion to approve consent agenda as presented. CARRIED 5-0.

8. Department Head and Council Reports

Bill Hunsaker, Fire Chief/Building Official said that PPE (protective personnel equipment) that he requested on March 5 has not been received. He noted that Skyline Health has been constructed a building for possible overflow of patients. Hunsaker said he is working with Skyline to insure the building meets code.

Mike Hepner, Police Chief said people are getting restless and that the department has broken up several “gatherings.” He noted the department apprehended the individual who did the graffiti vandalism. Hepner also reported on a reported possible shooting at the park and ride for which no evidence was found.

Russ Avery, Public Works Operations Manager said public works employees are working on essential tasks. He noted that public works employee to had to take water samples to Vancouver because the courier was not available.

Pat Munyan, City Administrator said he has been working on drafting zoning amendments for the mobile home and residential districts and the definition section included in Title 17. He noted that the construction work being done for the school district is considered essential work under the Governor’s orders.

Ken Woodrich, City Attorney said he has been working with Pat Munyan on zoning amendments.

Jan Brending, Clerk Treasurer said she anticipates that the next meeting will still be by video conference. She said the Arbor Day Foundation is encouraging individuals to post information about their favorite tree on April 24 and to tag the Arbor Day Foundation. Brending said she responded to a request about posting pictures of Columbia High School Seniors. She said she

had suggested to the individual contacting Harvest Market as it is a location that is frequented by the most individuals.

Marla Keethler, Mayor said there is some concern about community spread particularly related to recreational use. She said there is also a concern county-wide about short-term rentals. Keethler said that when a short-term rental has been identified as operating the city has been communicating with the property owner directly. She said the county has been discussing limited burning and that Skamania County has initiated a fire ban. Keethler noted that burn permits in the city are not being issued at this time with information being provided for alternatives. She said that staff is working on documents related to the housing moratorium and the comprehensive plan update. Keethler said she hopes to issue “briefing packets” in the future including tenant protection and housing funding.

Joe Turkiewicz, Council Member said that everyone in construction is anxious to get back to work but agrees it is better to err on the side of caution.

Ashley Post, Council Member said she wants to thank staff for their hard work and flexibility.

Amy Martin, Council Member said it is good to see everyone’s faces even if by video.

Ken Woodrich, City Attorney noted that per the Governor’s orders the city council is limited in what it can do during its meetings under the current scenario.

9. Adjournment

The meeting adjourned at 6:39 p.m.

Marla Keethler, Mayor

Jan Brending, Clerk Treasurer