



CITY OF WHITE SALMON
City Council Regular Meeting – Wednesday, December 4, 2019

Council and Administrative Personnel Present

Council Members:

Jason Hartmann
Donna Heimke
Marla Keethler
Amy Martin
Ashley Post

Staff Present:

David Poucher, Mayor
Jan Brending, Clerk Treasurer
Ken Woodrich, City Attorney
Pat Munyan, City Administrator
Russ Avery, Public Works Operations Mgr.

1. Call to Order

Mayor David Poucher called the meeting to order at 6 p.m. There were approximately 4 people present.

2. Roll Call

All council members were present.

3. Comments – Public and Council

Jan Brending, Clerk Treasurer noted that the Glockenspiel Bells are now ringing Christmas music on the hour from 8:00 a.m. through 7:00 p.m. She said after the holiday season the bells will chime on the hour.

4. Changes to the Agenda

No changes to the agenda were proposed.

5. Appointment of Planning Commissioners

Mayor Poucher said that he, Marla Keethler and Erika Castro-Guzman interviewed three individuals for two positions on the Planning Commission (Position #1 and Position #5). He said it was a unanimous recommendation to appoint Greg Hohensee to Planning commissioner Position #1 (previously held by Anne Medenbach) which expires July 1, 2022 and Seth Gilchrist to Planning Commissioner Position #5 (currently held by David Lindley) which expires July 1, 2022. Poucher said he is asking for the consent of the council for the two appointments.

Moved by Jason Hartmann. Seconded by Donna Heimke.

Motion to confirm the appointment of Greg Hohensee to Planning Commissioner Position #1 and to confirm the appointment of Seth Gilchrist to Planning Commissioner Position #5.

CARRIED 5-0.

6. 2020 Budget, Ordinance 2019-12-1058, Adopting the 2020 Budget

Jan Brending provided an overview of the proposed 2020 budget. She noted that several additions were added to the budget including:

- \$30,000 Park – Contractual Services to update Park Plan
- \$10,000 Park – Miscellaneous to provide for entrance fees to Hood River Pool
- \$20,000 Finance – Equipment to purchase new serve and fire wall
- \$6,000 Community Development – Youth Center to increase funding to \$12,000

Mayor Poucher opened the public hearing regarding the 2020 budget. There was no public comment. Poucher closed the public hearing.

The council and staff discussed the budget process and how budgets are amended throughout the year.

Moved by Amy Martin. Seconded by Donna Heimke.

Motion to adopt Ordinance 2019-12-1058, Adopting the Budget for the City of White Salmon Washington for the Fiscal Year Ending December 31, 2020. CARRIED 5-0.

7. Ordinance 2019-12-1052, Adopting WSMC 5.02 Short-Term Rentals

Marla Keethler said that some minor changes were made to the proposed ordinance to address comments made by the public and council members including reflecting in the “Whereas clauses” that the purpose of the ordinance is stipulate the terms of operation for short-terms rentals versus regulating short-term rentals and adding language in the definition section that exempts hotels, motels and bed and breakfast facilities from the requirements.

Moved by Marla Keethler. Seconded by Amy Martin.

Motion to adopt Ordinance 2019-12-1052, Adopting White Salmon Municipal code 5.02 Short-Term Rentals. CARRIED 5-0.

Ashley Post asked if the Good Neighbor Polices are part of the ordinance.

Jan Brending said no but they will be provided to all short-term rental owners and posted on the city’s website.

8. Resolution 2019-12-493, Establishing Fee for Short-Term Rental Registration

Marla Keethler said the resolution provides for an annual fee of \$75 for registering short-term rentals.

Moved by Amy Martin. Seconded by Ashley Post.

Motion to adopt Resolution 2019-12-493, Establishing Fee for Short-Term Rental Registration.

Moved by Ashley Post. Seconded by Jason Hartmann.

Motion to amend the original motion to add language to the resolution that reads “Short-Term Rental Registration Fee. \$75.00 per short-term rental annually.” CARRIED 5-0.

Amended motion CARRIED 5-0.

9. Council Chambers Audio System

Jan Brending said Radcomp Technologies has provided four quotes for updating the audio equipment in the city council chambers. She said all four quotes are based on the Shure system. Brending said staff focused on Options 1 and 2 at this time. She said the main difference is that Option 2 provides a system to non-verbally record votes made by the city council. Brending said she does not recommend using that type of system as the council is required to vote verbally. She said is recommending authorizing \$20,000 to update the city council chamber audio system based on Radcomp’s Quote 1.

***Moved by Amy Martin. Seconded by Jason Hartmann.
 Motion to authorize the expenditure of \$20,000 to update the city council chamber audio system based on Radcomp’s Quote 1. CARRIED 5-0.***

10. interlocal Agreement – City of Bingen, ERUs

Jan Brending said both cities pay a fee per equivalent residential unit (ERU) to provide funding for the operation and maintenance of the City of Bingen wastewater treatment plant. She said each year the city signs an interlocal agreement that establish the rate per ERU. Brending said the rate for 2020 is proposed to be \$14.75 per ERU – an increase of \$0.25 per ERU which has been the standard for a number of years. She said both cities’ budgets are based on the proposed ERU rate.

***Moved by Ashley Post. Seconded by Donna Heimke.
 Motion to authorize the mayor to sign interlocal agreement with City of Bingen setting the 2020 ERU rate in the amount of \$14.75 per ERU (equivalent residential unit). CARRIED 5-0.***

11. Youth Center Services Agreement – Washington Gorge Action Programs

Jan Brending said the agreement language remains the same except for changing the amount for 2020 from \$6,000 to \$12,000.

***Moved by Amy Martin. Seconded by Jason Hartmann.
 Motion to authorize the agreement with Washington Gorge Action Programs providing \$12,000 in return for Youth Center services. CARRIED 5-0.***

12. Consent Agenda

- a. Approval of Meeting Minutes – November 6, 2019
- b. Approval of Meeting Minutes – November 20, 2019
- c. Acceptance of October 2019 Budget Report
- d. Subscription – BIAS Software
- e. Approval of Vouchers

Type	Date	From	To	Amount
Claims	1/4/2019	35648	35684	152,359.38
			Claims Total	152,359.38
Payroll	12/5/2019	35641	35647	1,490.23

	12/5/2019	EFT	EFT	98,051.48
			Payroll Total	99,541.71
Manual Claims	11/21/2019	35640	35640	1,346.38
			Manual Total	1,346.38
			Total All Vouchers	253,247.47

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims as required by RCW 42.24.090 as of this 4th day of December, 2019.

Moved by Donna Heimke. Seconded by Amy Martin.
Motion to approve consent agenda as presented. CARRIED 5-0.

Ashley Post noted the reference in the meeting minutes to leasing the property from Klickitat County for the proposed Riverfront Park instead of the city outright owning the property.

Mayor Poucher explained that Klickitat County, at this time, prefers to lease the property to the city.

Ken Woodrich noted that he would like to see a first right of refusal for purchase of the property included in any lease agreement.

Ashley Post said she is concerned that the city not owning the property could affect opportunities for grant funds.

13. Department Head and Council Reports

Russ Avery, Public Works Operations Manager said the department is getting all of its snow equipment ready. He noted the department has received its new truck.

Pat Munyan, City Administrator said Hood Street has been completed. He said the work at the Police Department is underway. Munyan said a pre-bid meeting was held for the Jewett Water Main Improvements project and there are lot of interested contractors on the list.

Ken Woodrich, City Attorney noted that he has served for 12 years with Mayor Poucher. He said it has been a good ride.

Jan Brending, Clerk Treasurer said a final 2019 budget amendment will be presented at the December 18th council meeting.

David Poucher, Mayor said this is his last official meeting. He said he has participated in 145 meeting. Poucher said White Salmon is a fantastic city that works and plays together. He said the city has excellent staff that works hard and it has been a pleasure to work with them.

Poucher said he has the utmost respect for the council. He said has served with 15 to 16 council members and appreciates all of them. Poucher said thank you to the residents of White Salmon.

Amy Martin, Council Member said it has been great working with Mayor Poucher.

Jason Hartmann, Council Member said it has been a pleasure to work with Mayor Poucher and hopes to see him in the community.

Donna Heimke, Council Member said this is her next to last council meeting.

Ashley Post, Council Member said she will miss Mayor Poucher. She raised the idea of having soup and snacks at the last council meeting in December. There was a consensus of the council to do that. Post asked if the city has heard from the Pool District about making a decision on which property they want to use.

Jan Brending said she believes the Pool District is meeting with the School District either this week or next to finalize agreements for the property on Loop Road.

Post asked when the park restrooms would go out to bid.

Pat Munyan said the project will go out to bid after the first of the year.

Marla Keethler, Council Member said Mayor Poucher's giving of 12 years to the community is a selfless act. She said she values his ability to have a different viewpoint and to set aside issues when it comes to personal relationships. Keethler said the holiday decorations will ship on Monday.

14. Adjournment

The meeting adjourned at 6:56 p.m.



Donna Heimke, Mayor Pro Tempe



Jan Brending, Clerk Treasurer