



CITY OF WHITE SALMON
Joint Meeting – City Council and Planning Commission
Wednesday, January 30, 2019

Council and Administrative Personnel Present

Council Members:

Jason Hartmann
Donna Heimke
Marla Keethler
Ashley Post
Amy Whiteman

Staff Present:

Pat Munyan, City Administrator
Jan Brending, Clerk Treasurer
Ken Woodrich, City Attorney
David Poucher, Mayor
Erika Castro-Guzman, Associated Planner

1. Call to Order and Roll Call

Mayor Poucher and Planning Commissioner Chairman David Lindley called the meeting to order at 5:30 p.m. There were approximately 4 people present.

All council members were present.

Jan Brending provided a brief overview of the agenda and memos provided in the packet. She introduced two facilitators and a mediator who will assist with the meeting – Marti Dane, Nicolia Mehrling and Rudy Atencio.

David Lindley asked why facilitators and a mediator were brought into the meeting.

David Poucher explained that he thought it would be helpful to have them present to help the group work through the topics and issues.

David Lindley asked that the scoping document presented at the November joint meeting by the city's contract land use planners be made part of the record.

2. Roles of the Council and Planning Commission

The council and the planning commission discussed how special meetings can be called.

Ken Woodrich, City Attorney clarified how a special meeting needs to be called with a minimum 24-hour notice with all agenda items noted on the agenda and that minutes must be taken.

The city council and the planning commission discussed the roles of the council and the planning commission.

It was noted that the city's municipal code is conflicting in several areas. The council and planning discussion specifically discussed how short plats are no longer reviewed by the planning commission but are addressed at the administrative level.

Anne Medenbach said she believes there were subdivisions that went to the city council and not the planning commission.

It was noted that no subdivisions have been submitted to the city for approval. The items that went before the city council were subdivisions previously heard by the planning commission with preliminary approval by the council and were presented to the council for final approval as required by the city's code.

The planning commission said they would like to be kept updated on land use decisions that are being made administratively.

David Lindley said the planning commission wants to meet twice a month starting immediately. The meeting dates are scheduled for the 2nd and 4th Wednesdays of each month.

The council and the planning commission discussed the city's committee structure, particularly the Community Development Committee, and how it relates to land use issues.

There was a consensus that the city council will amend the structure for its Community Development Committee, adding two planning commissioners.

There was a consensus that flowcharts will be prepared as to how annexations and subdivisions are accomplished in the city. These flowcharts will be provided for the Planning Commission meeting on February 13.

There was a consensus that information and communications will be shared between the council and the planning commission.

3. Vision and Goals

The council and planning commission did not specifically discuss the vision and goals as presented.

Jan Brending noted that the presentation was designed to start the conversation.

David Lindley noted that the scoping document provided at the November joint meeting addressed several ways to address the vision and goals. He said the planning commission has not had time to discuss this as they have not met since November.

4. Comprehensive Plan Update

The council and the planning commission discussed the comprehensive plan update.

Members of the council said they appreciate the joint meetings that took place in 2018 to help get an understanding of what is and should be in the comprehensive plan. Members of the planning commission also agreed that the joint meetings in 2018 were helpful.

There was consensus that the planning commission will begin working on the comprehensive plan update including the vision and goals.

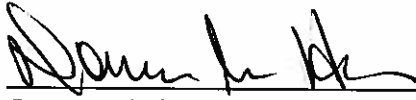
There was a consensus that the planning commission will keep the council updated on its work.

There was a consensus that the planning commission would work towards completing the comprehensive plan update by the end of the year.

There was a consensus that public involvement related to the comprehensive plan update would include more than just the required public hearing(s).

20. Adjournment

The meeting was adjourned at 7:14 p.m.


Donne Heimke, Mayor Pro Tempe


Jan Brending, Clerk-Treasurer