



**CITY OF WHITE SALMON**  
**City Council Regular Meeting – Wednesday, February 20, 2019**

**Council and Administrative Personnel Present**

**Council Members:**

Jason Hartmann  
Donna Heimke  
Marla Keethler  
Ashley Post  
Amy Whiteman

**Staff Present:**

Pat Munyan, City Administrator  
Kevin English, Public Works Operations  
Manager  
Bill Hunsaker, Building Official/Fire Chief  
Jan Brending, Clerk Treasurer  
Ken Woodrich, City Attorney

**1. Call to Order**

Mayor Pro Tempe Heimke called the meeting to order at 6 p.m. There were approximately 5 people present.

**2. Roll Call**

All council members were present

**3. Comments – Public and Council**

There were no comments.

**4. Changes to the Agenda.**

There were no changes to the agenda.

**5. City Hall Exterior Design**

The city council discussed the two design formats presented which include a design developed by staff and a design developed by Archer Mayo. The design from staff incorporates rock into the façade and the design by Archer Mayo preserves the “Bavarian” theme of the structure.

Staff said they are seeking direction from the council on the direction of the design that bid specifications can be developed and the project put out to bid. Pat Munyan said he could include several options for the bid documents to obtain costs.

The city council discussed the idea of moving ahead with including the design by Archer Mayo as one option and then including one of the options with the rock work.

Jason Hartmann moved. Amy Whiteman seconded.

*Motion to direct staff to move ahead with developing specifications and obtaining bids using the Archer Mayor project and option 2 of the designs with rock work, removing the “V’s” on the tower. CARRIED.*

**6. Consent Agenda**

- a. Agreement – Washington Gorge Action Programs Youth Center
- b. Confirmation of Appointment of Anne Medenbach to Community Development Committee
- c. Meeting Minutes – February 6, 2019
- d. Approval of Vouchers

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims as required by RCW 42.24.090 as of this 20<sup>th</sup> day of February, 2019.

Type	Date	From	To	Amount
<b>Claims</b>	2/20/2019			43,311.76
	2/20/2019	EFT	EFT	7,657.17
			<b>Claims Total</b>	<b>50,968.93</b>
<b>Payroll</b>	2/20/2019	EFT	EFT	6,697.21
			<b>Payroll Total</b>	<b>6,697.21</b>
<b>Manual Claims</b>	2/4/2019	EFT	EFT	1,283.25
	2/6/2019	EFT	EFT	499.34
			<b>Manual Total</b>	<b>1,782.59</b>
			<b>Total All Vouchers</b>	<b>59,448.73</b>

City council members noted several typographical corrections on the meeting minutes.

Moved by Ashley Post. Seconded by Jason Hartmann.  
*Motion to approve consent agenda. CARRIED.*

**7. Department Head and Committee Reports**

**Kevin English, Public Works Operations Manager** said public works is looking ahead to the weather for the coming weeks and getting a schedule together for snow removal. He said with limited resources the public works department is doing what is necessary.

Donna Heimke said she feels the department has done a really good job on the roads win town.

Jason Hartmann said he feels this is one of the best years he has seen for snow removal.

**Pat Munyan, City Administrator** said the city has been working on getting the Aquifer Storage Recharge (ASR) project going since it received a temporary permit.

**Jan Brending, Clerk Treasurer** said she is working on the closing 2018 and on the first amendment to the 2019 budget. She said the council will see the budget amendment at the March 6 meeting.

**Marla Keethler, Council Member** said that Arbor Day will be held on March 16<sup>th</sup> in conjunction with the Underwood Conservation District's Tree Fest. She said the Tree Board will make a presentation to the city council at a future meeting regarding the reports from the arborist.

Marla Keethler asked if business owners are required to remove snow from sidewalks.

Pat Munyan said yes, but the city's ordinance has no "teeth." He said a new ordinance needs to be created whereby if a property owner does not clear snow from the sidewalk then the city could hire a contractor to do it and then charge the property owner.

Marla Keethler suggested sending notices to business owners regarding their responsibility.

Pat Munyan said the school routes are of primary importance.

**8. Executive Session**

At 6:55 p.m. Donna Heimke, Mayor Pro Tempe announced the city council will meet in Executive Session for 5 minutes to discuss potential litigation pursuant to RCW 42.30.110(1)(i).

City Council resumed regular session at 7:00 p.m. and announced they will continue in Executive Session for an additional 5 minutes.

City Council resume regular session at 7:05 p.m.

Amy Whiteman moved. Jason Hartmann seconded.

*Motion to authorize Ken Woodrich, City Attorney to accept legal pleadings and to authorize him to join the lawsuit on the city's behalf if necessary. CARRIED.*

**9. Adjournment**

The meeting was adjourned at 7:07 p.m.

Donna Heimke, Mayor Pro Tempore

Jan Brending, Clerk-Treasurer