



CITY OF WHITE SALMON
City Council Special Meeting – Wednesday, November 19, 2018

Council and Administrative Personnel Present

Council Members:

Jason Hartmann
Donna Heimke
Ashley Post
Amy Whiteman

Staff Present:

Jan Brending, Clerk Treasurer
Kevin English, Public Works Operations Mgr.
Mike Hepner, Police Chief

1. Call to Order

Mayor Pro Tempe Heimke called the meeting to order at 6 p.m. There were approximately 5 people present.

2. Roll Call

Amy Whiteman moved, Ashley Post seconded.
Motion to excuse Marla Keethler. *CARRIED.*

3. Comments – Public and Council

Greg Chamberlain, representing the Estate of Robert Chamberlain, thanked staff for their assistance with the Lincoln Street Sewer Extension.

Kevin English said this is the first time working with a contractor/developer on such a project that it has been so easy. He said things were very successful.

4. Changes to the Agenda

There were no changes to the agenda.

5. Proposed 2019 Budget

Jan Brending presented the proposed 2019 budget. She said the only difference in this version of the proposed budget is that property taxes in the Current Expense Fund and Street Fund have been increased based on the actions taken by the council at the last council meeting.

Mayor Pro Tempe Heimke opened the public hearing on the proposed 2019 budget.

There was no public comment.

Mayor Pro Tempe Heimke closed the public hearing.

6. Lincoln Street Sewer Extension - Acceptance

Kevin English provided a review of the Lincoln Street Sewer Extension. He said staff recommends acceptance of the sewer extension.

Moved by Amy Whiteman, seconded by Jason Hartmann.

Motion to accept the Lincoln Street Sewer Extension. CARRIED.

7. Resolution 2018-11-475, Adopting Public Records Policy and Procedures

Jan Brending presented information regarding Resolution 2018-11-475 adopting a public records policy and procedures. She noted the state requires public entities to adopt a public records policy and procedures and that it was determined in a recent public records request the City of White Salmon had not done so. Brending noted that Ken Woodrich, City Attorney, has reviewed the proposed policy.

Moved by Amy Whiteman, seconded by Ashley Post.

Motion to adopt Resolution 2018-11-476 adopting public records policy and procedures. CARRIED.

8. Consent Agenda

a. Approval of Minutes – November 7 and 14, 2018

b. Approval of Vouchers

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims as required by RCW 42.24.090 as of this 19th day of November, 2018.

Vouchers

Type	Date	From	To	Amount
Claims	11/19/2018	34379	34445	158,360.15
		EFT	EFT	14,862.21
			Claims Total	173,222.36
Payroll				
			Payroll Total	0.00
Manual Claims				
			Manual Total	0.00
			Total All Vouchers	173,222.36

Amy Whiteman moved, Jason Hartmann seconded.
Motion to approve consent agenda. CARRIED.

11. Department Head and Committee Reports

Kevin English, Public Works Operations Manager said the development of a SCADA system plan is moving along. He said he feels the engineering firm working on the project is very qualified. English said the public works department has completed repairing potholes for the year including the repairs on Waubish Street.

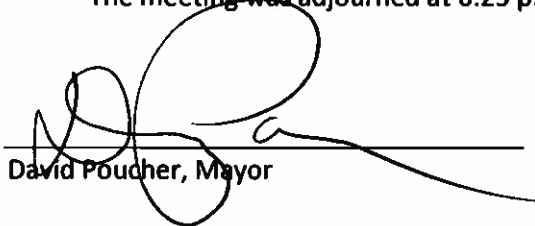
Mike Hepner, Police Chief said everything is going well. Hepner said he has made a tentative offer to an individual for the vacant police position. He said the individual has local ties and is scheduled to take a polygraph and psychological test as required by the state. Hepner said he is also working with Klickitat County on a proposal to provide jail services to the city. He said he expects to present a proposed contract to the City Council at their next council meeting.

Donna Heimke, Budget Committee said there is one more public hearing before the council adopts the 2019 budget.

Jan Brending said that is correct. She said the council will also see a final budget amendment to the 2018 budget at its second meeting in December.

12. Adjournment

The meeting was adjourned at 6:25 p.m.



David Poucher, Mayor



Jan Brending, Clerk-Treasurer