

CITY OF WHITE SALMON
City Council Regular Meeting – Wednesday, November 7, 2018

Council and Administrative Personnel Present

Council Members:

Jason Hartmann
Donna Heimke
Marla Keethler
Ashley Post
Amy Whiteman

Staff Present:

Dave Poucher, Mayor
Pat Munyan, City Administrator
Jan Brending, Clerk Treasurer
Ken Woodrich, City Attorney

1. Call to Order

Mayor Poucher called the meeting to order at 6 p.m. There were approximately 5 people present.

2. Roll Call

All council members were present.

3. Comments – Public and Council

Tony Gilmer, Klickitat County EMS District said the EMS board has accepted the resignations of its operations manager. He said Bruce Brending is filling the position on an interim basis. Gilmer said the EMS levy appears to be passing. He noted that his term expires at the end of the year. Gilmer said he would be willing to continue to serve unless the council feels like there is someone better.

Lloyd DeKay, White Salmon said it looks like the creation of a metropolitan park district is passing. He thanked the council for the work that it has done. DeKay said the elected board members will be getting back to the council soon.

Amy Whiteman, Council Member said that a month is designated as a month to remember a specific situation such as "Domestic Violence Awareness", "Diabetes,", etc. She said she would like permission to work with organizations such as Washington Gorge Action Programs to tie ribbons around utility poles or sign poles to make citizens aware. Whiteman said she would make sure the ribbons are taken down in a timely manner. There was a consensus of the council to allow the ribbons.

4. Changes to the Agenda

There were no changes to the agenda.

5. Eagle Ridge Subdivision Final Plat

Pat Munyan provided an overview of the Eagle Ridge Subdivision. He said staff is recommending approval of the final plat and acceptance of the dedicated utility easements and lines. Munyan

provided an overview of timelines associated with approvals of subdivisions and the associated utility improvements. He noted that he recommended that the home owner's association document address the helipad that is located at Skyline Hospital.

Ken Woodrich noted there is nothing in the city's code that requires a such a disclaimer to be included on the final plat. He said that if the council wants something like that for future land divisions, the city's code would need to be changed.

Jason Hartmann moved, Amy Whiteman seconded
Motion to approve the Eagle Ridge Subdivision final plat and accept the 20-foot dedicated utility easement and utility lines. *CARRIED AS AMENDED*

Jason Hartmann moved, Donna Heimke seconded.
Motion to amend motion recommending that language be added to the plat or the homeowner's association agreement to provide notification of the noise associated with helipad located at Skyline Hospital. *CARRIED*.

6. Proposed Ordinance 2018-11-1028, Amending WSMC 17.50.050 Regarding Building Height Limitations in RD Riverfront District

Pat Munyan said the ordinance proposes to change the number of stories allowed under maximum building height from three stories to four stories. He said the total height of the structure is maintained at the existing 45 feet. Jan Brending noted that the following language needs to be added to the "Maximum Building Height" language as it is currently in the ordinance and staff does not recommend removing it: "~~Three~~ **Four** stories, not to exceed forty-five feet; increase setbacks five feet for each two feet over thirty-five foot height; height over thirty-five feet will require the review and approval of fire department and building department based on public safety;".

The city council discussed the ordinance and the desire to deal with aesthetics and maintenance of green space.

Mayor Poucher opened the public hearing on Ordinance 2018-11-1028, amending WSMC 17.50.050 regarding building height limitations in RD Riverfront District.

Tom Stevenson, White Salmon said he serves on the planning commission. He said his family owns a hotel and is planning on adding another group of rooms to. Stevenson said he was also involved in the development of the riverfront zone. He said he feels there is value to allowing four stories.

Mayor Poucher closed the public hearing.

Jason Hartmann moved, Donna Heimke seconded.
Motion to approve Ordinance 2018-11-1028, amending WSMC 17.50.050 regarding building height limitations in RD Riverfront District as corrected. *CARRIED*.

7. Proposed 2019 Revenue Sources and 2019 Ad Valorem Property Tax

Jan Brending provided an overview of the proposed 2019 revenue sources. She said the city is required to adopt both an ordinance and resolution related to ad valorem property taxes. Brending said the ordinance/resolution provides for a 1% increase in property taxes based on a highest lawful maximum levy since 1985. She said in addition the ordinance/resolution provides for the city to collect property taxes that were not levied by the county in 2018 due to an error on the county's part.

Mayor Poucher opened the public hearing on the proposed 2019 revenue sources and proposed 2019 ad valorem property taxes.

There was no public comment.

Mayor Poucher closed the public hearing.

Donna Heimke moved, Jason Hartmann seconded.

Motion to approve Ordinance 2018-11-1029, determining the amount to be raised by ad valorem property taxes to be levied for the year 2019. *CARRIED.*

Amy Whiteman moved, Marla Keethler seconded.

Motion to approve Resolution 2018-11-474, determining the amount to be raised by ad valorem property taxes to be levied for the year 2019. *CARRIED.*

8. Proposed Job Description – Finance Clerk

Jan Brending said that she is requesting the council to approve the job description and salary range for the position of Finance Clerk. She said the council previously approved a job description for Finance Assistant which was at a higher level. Brending said she feels city hall is in need for a more clerical position and that the lower salary range would allow for the person to work a full 40 hours a week.

Ashley Post moved, Amy Whiteman seconded.

Motion to approve job description for position of Finance Clerk. *CARRIED.*

9. Interlocal Agreement with White Salmon Valley School District – Water Rates Irrigation Accounts

Jan Brending said the city has had an interlocal agreement with the White Salmon Valley School district regarding water rates for the school's irrigation accounts. She said the interlocal agreement provides that base fees are not charge for a six-month period (October through April), however any usage fees that would be billed during that period are charged to the school district.

Jason Hartmann moved, Donna Heimke seconded.

Motion to approve interlocal agreement with White Salmon Valley School District regarding water rates for irrigation accounts. *CARRIED.*

10. Request for One-Time Waiver of Union CBA Requirement for Use of Minimum Five Consecutive Working Days of vacation Per Year – Andrew Dirks

Pat Munyan said the collective bargained agreement for municipal employees requires employees to take a minimum of five (5) consecutive working days of vacation per year. He said that due to Andrew Dirks being a new father he has used his vacation days but not in a consecutive manner. Munyan said staff recommend the council authorize a one-time waiver for Andrew Dirks from the Union CBA requirement.

Amy Whiteman moved, Jason Hartmann seconded.

Motion to authorize one-time waiver of Union CBA requirement for use of minimum five consecutive days of vacation per year for Andrew Dirks. *CARRIED.*

11. Treasurer’s Reports – August and September 2018

Jan Brending presented the Treasurer’s Reports for August and September 2018.

Jason Hartmann moved, Donna Heimke seconded.

Motion to accept the Treasurer’s Reports for August and September 2018. *CARRIED.*

12. Consent Agenda

a. Approval of Minutes – October 15 and 17, 2018

b, Approval of Vouchers

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims as required by RCW 42.24.090 as of this 7th day of November, 2018.

Vouchers

Type	Date	From	To	Amount
Claims	11/7/2018	34341	34378	
				257,777.35
			Claims Total	257,777.35
Payroll	10/19/2018	EFT	EFT	75,473.09
	11/5/2018	34335	34340	1,446.79
	11/5/2018	EFT	EFT	94,272.25
			Payroll Total	171,192.13
Manual Claims	10/3/2018	EFT	EFT	975.32

	10/6/2018	EFT	EFT	396.60
	10/22/2018	EFT	EFT	16,476.00
	10/24/2018	34331	34333	1,141.90
	10/29/2018	34334	34334	167.13
	11/5/2018	EFT	EFT	1,736.79
	11/6/2018	EFT	EFT	408.65
			Manual Total	21,302.39
			Total All Vouchers	450,271.87

*Donna Heimke moved, Amy Whiteman seconded.
 Motion to approve consent agenda. CARRIED.*

11. Department Head and Committee Reports

Pat Munyan, City Administrator said that he and Jan Brending participated in recent phone conference regarding the city’s ASR project and the permits that need to be issued. He said it appears the Yakama Nation is on board with process. Munyan said he hopes the ASR project be implemented in January of 2019.

Ken Woodrich, City Attorney said the city’s current administration has done a lot related to the city’s water system. He said that when they came on board there was a moratorium on water connections.

Pat Munyan said staff is also looking at the 14-inch main line coming in from Buck Creek. He said there are some concerns with that line and he hopes to ask the governor and the legislature for a direct appropriation to replace the line.

Jan Brending, Clerk Treasurer reminded the city council they have a joint meeting with the Planning Commission on Wednesday, November 14 at 5:30 p.m. and that their meeting scheduled for Wednesday, November 21 has been moved to Monday, November 19 at 6:00 p.m.

Ken Woodrich, City Attorney said he will be calling in for the November 19th council meeting.

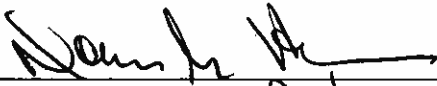
Marla Keethler, Council Member said she will not be in attendance at the November 19th meeting.

Jason Hartmann, Council Member said he met with the Underwood Conservation District regarding a consortium that it is looking into buying land along the White Salmon River that is owned by Pacific Power. He said the goals is conserve the land for trails and green space.

Marla Keethler, Council Member said the Parks and Recreation Committee toured Rheingarten Park to look at structures and equipment.

12. Adjournment

The meeting was adjourned at 7:47 p.m.



David Poucher, Mayor



Jan Breeding, Clerk-Treasurer