



CITY OF WHITE SALMON
City Council Regular Meeting – Wednesday, September 19, 2018

Council and Administrative Personnel Present

Council Members:

Jason Hartmann
Ashley Post
Amy Whiteman

Staff Present:

Dave Poucher, Mayor
Pat Munyan, City Administrator
Jan Brending, Clerk Treasurer
Ken Woodrich, City Attorney
Kevin English, Public Works Operations Mgr.
Mike Hepner, Police Chief
Erika Castro-Guzman, Associate Planner

1. Call to Order

Mayor Poucher called the meeting to order at 6 p.m. There were approximately 7 people present.

2. Roll Call

Ashley Post moved, Amy Whiteman seconded.
Motion to excuse Donna Heimke and Marla Keethler. CARRIED.

3. Comments – Public and Council

Ruth Olin, White Salmon thanked the city for working with them related to the 4th Street project. She said she feels the changes have made it better. Olin said she would still like to see impervious surfaces minimized and the usage of drainage and green areas. She said she has two requests: 1) that shoulder area south of Mark's Auto not be paved and left as dirt or gravel so that it could be made in to a green space in the future with no parking in that area when the business is sold and 2) that the area of sidewalk proposed after the sidewalk wraps around the corner at Wyers be eliminated.

Dave Poucher said he met with Dan Kent with Salmon Safe and that permeable roadways will help the salmon. He said there may be grants for White Salmon. Poucher said it would be great to adopt "salmon safe policies."

Ray Klebba, Cherry Hill Street, White Salmon said that the public works night lights on Spring street are very bright and shines on his property. He said he does not believe they are "night sky" friendly and asked if something could be done about them.

Pat Munyan said no changes have been made to the lights but he could see if some changes could be made to make them less intrusive.

4. **Changes to the Agenda**

There were no changes to the agenda.

5. **Notices of Intent to Annex – Shelley Baxter/Ray Klebba and Nancy White**

Jan Brending presented information to the city council regarding two Notices of Intent to Annex submitted by Shelley Baxter/Ray Klebba and Nancy White. Brending presented four different options for possible annexation area and associated proposed zoning. She noted that residential areas were proposed to be zoned as R2 Two-Unit Residential and those areas zoned as Commercial by Klickitat County are proposed to be zoned Commercial. Brending said the main purposes of expanding the proposed annexation area was to bring more of Spring Street into the city limits and to bring areas in that are already surrounded by city limits.

Shelley Baxter and Ray Klebba said they thought they could not have a say in the proposed zoning. They said they would prefer a vision of sustaining the rural character of the area and would prefer R1 Single-Family Residential zoning.

Nancy White and Mike Rockwell (representing Nancy White) said that R1 Single-Family Residential would be fine and that R2 zoning seems a little dense. Rockwell spoke to the four proposed annexation areas. He said that option 2 for the annexation area is doable but that anything beyond that becomes more difficult to get the required signatures for the petition. Nancy White noted that portions of her property might not be suitable for R2 zoning due to the steepness of the property.

Ken Woodrich asked White if R1 zoning would be acceptable.

Nancy White said she would prefer R2.

Ken Woodrich provided an overview of the annexation process.

Jason Hartmann moved, Amy Whiteman seconded.

*Motion to accept Notice of Intent to Annex submitted by Shelly Baxter and Raymond Klebba and Notice of Intent to Annex submitted by Nancy White, to be combined into one annexation area and expanding the annexation area as noted per Option 2 map provided by staff with proposed zoning of R1 Single-Family Residential and requiring assumption of all City indebtedness.
CARRIED.*

6. **Labor Attorney – Terms of Engagement, Menke Jackson Beyer LLP**

Pat Munyan reviewed the proposed “Terms of Engagement” with Menke Jackson Beyer LLP for providing attorney services related to labor and personnel issues.

Ken Woodrich said he does not have the expertise that is needed regarding labor and personnel issues. He noted that Menke Jackson Beyer is about half the rate of most labor attorneys and will do a good job for the city.

Amy Whiteman moved, Ashley Post seconded.

Motion to approve “Terms of Engagement” with Menke Jackson Beyer LLP to provide labor attorney services based on the fee schedule included in the “Terms of Engagement” dated September 13, 2018. CARRIED.

7. Leak Adjustment Request – Alejandro Pita

Jan Brending presented a “Leak Adjustment Request” from Alejandro Pita. She said the city’s ordinance authorizes the clerk treasurer to approve leak adjustment requests related to utility billing up to \$500, anything over that amount requires council approval. Brending said she has reviewed the request and recommends the council authorize a utility billing adjustment in the amount of \$804.42.

Amy Whiteman moved, Jason Hartmann seconded.

Motion to approve Leak Adjustment Request submitted by Alejandro Pita in the amount of \$804.42. CARRIED.

8. Personal Services Contract – Arborist, City Tree Inventory and Management Plan

Jan Brending presented information to the city council regarding the request for proposals for a city tree inventory and management plan. She said the city received six proposals that were evaluated by members of the Tree Board. Brending said interviews were then scheduled with the top three candidates. She said the Tree Board is recommending the city enter into a contract with Peninsula Urban Forestry to inventory and develop a management plan for city trees in the amount of \$11,200.

Ashley Post moved, Jason Hartmann seconded.

Motion to authorize the mayor to sign a personal services contract with Peninsula Urban Forestry to inventory and develop a management plan for city trees in the amount of \$11,200. CARRIED.

9. Consent Agenda

a. Approval of Vouchers

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims as required by RCW 42.24.090 as of this 19th day of September, 2018.

Type	Date	From	To	Amount
Claims	9/19/2018	34225	34255	166,462.82
		EFT	EFT	13,664.01
			Claims Total	180,126.83
Payroll				
			Payroll Total	0.00
Manual Claims				

			Manual Total	0.00
			Total All Vouchers	180,126.83

*Jason Hartmann moved, Amy Whiteman seconded.
 Motion to approve consent agenda. CARRIED.*

10. Department Head and Committee Reports

Bill Hunsaker, Fire Chief showed the city council the new radios for the fire department. He said the burn ban has been extended to October 2.

Jan Brending, Clerk Treasurer said the audit has begun and auditors will be in the office all next week. She noted that the Budget Committee meeting scheduled for Monday has been cancelled and will be rescheduled.

Brending noted that a Special Council Meeting with the Planning Commission has been scheduled for Monday, September 24 from 1 to 3 p.m. She said a representative from Blue Zones LLC will make a presentation to the city council and planning commission regarding walking audits. Brending said attendees should wear walking shoes and dress appropriately for the weather as participants will be walking around White Salmon.

Ashley Post said she has been busy with the Tree Board. She asked if there are any options for the 4th Street project.

Ruth Olin noted that time is of the essence as they are going to be paving soon.

Pat Munyan said the area is a slope and the decision to pave the area is that cars currently park there and it will make a better parking area so that gravel and dirt do not move onto the asphalt. He said the decision to pave it or not needs to happen now. Munyan said the paving was supposed to be part of the original plan and was left out. He said if it is not paved it will be an ongoing maintenance problem for staff.

Jason Hartmann said he does not have strong feelings one way or another.

Dave Poucher said he would like to see it graveled instead of paved.

Jason Hartmann said the city can always come back and pave it if it becomes a serious maintenance issue.

There was a consensus of the city council not to pave the shoulder on the west side of 4th Street just below Mark's Auto.

Pat Munyan said he would need to review the plans related to the sidewalk to see if the area in question is needed to meet ADA requirements.

Jason Hartmann said he met with Fire District 3 to understand their goals and obtain information regarding the Fire District's ballot measure.

Dave Poucher said he met with the individual who is doing the EIS on the new bridge. He said they talked about the toll and concerns with the idea of having a drive by toll only and how that impacts low income individuals.


Ken Woodrich, City Attorney said that if the council wants to support a specific ballot measure there are procedures that it must follow.

11. Adjournment

The meeting was adjourned at 7:46 p.m.



David Poucher, Mayor



Jan Brending, Clerk-Treasurer