

DEI Question: Examples (Draft)

Prior to going live with staff, let's do a final review of this in CityLab for feedback. I've pulled together 3 examples below of recent items on an agenda, just to see how it would play out possibly. I've also pulled together things to consider when answering the question.

Staff Question: How does this program/policy/action advance the city's equity goals?

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Considerations staff should keep in mind:

- Have the effects of the program/policy been considered through a racial, ethnic, sex, national origin, disability, sexual orientation, gender identity, income level or other lenses?
 - The point here is to consider how this impacts everyone, and it may be different depending on the lens you use. Start from a position of wanting to bring everyone along with the program or policy being considered.
- Have stakeholders been informed & included in a meaningful way?
 - This varies depending on the scope/scale of the program/policy being considered. Start from a position of considering what outreach has been completed and if there are key stakeholders who haven't been able to comment on something that would directly impact them.

So I don't forget, this is an interesting question too - but not DEI related.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Example 1:

COUNCIL REPORT

Business Item

Consent Agenda

Needs Legal Review:	Yes, completed
Meeting Date:	November 1, 203
Agenda Item:	Resolution 2023-11-578 Declaring Surplus Property
Presented By:	Stephanie Porter, Clerk Treasurer

Action Required:

Review and approve Resolution 2023-11-578.

Motion for Business Item / Proposed Motion for Consent Agenda:

Motion to approve Resolution 2023-11-578 Declaring Surplus Property.

Explanation of Issue:

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City Staff Departments have identified and listed surplus property that is no longer needed for city use. Surplus sold will generate revenue to the department that it is surplus from.

Council Options:

City Council has the following options available at this time:

1. Accept the Staff Recommendation.
2. Revise the Staff Recommendation.
3. Refer this issue back to staff for additional work.
4. Take No Action
5. Other action as desired by council.

Fiscal Analysis:

Will generate revenue to the respective departments.

DEI Analysis:

We don't believe this resolution will have any impact on historically excluded communities.

Outreach to those stakeholders is not necessary for this proposed action.

Recommendation of Staff/Committee:

Staff recommends adoption.

Follow Up Action:

Items will be listed on an approved public surplus site for bid.

Example 2:

COUNCIL REPORT

Business Item

Consent Agenda

Needs Legal Review:	Yes, completed
Meeting Date:	November 1, 2023
Agenda Item:	Resolution 203-11-579 Allocation of Annual New Pool Funds
Presented By:	Stephanie Porter, Clerk Treasurer

Action Required:

Review and decision on Resolution 2023-11-579 Allocation of Annual New Pool Contribution for Fiscal Years 2023-2026

Motion for Business Item / Proposed Motion for Consent Agenda:

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Motion to approve Resolution 2023-11-579 Allocation of Annual New Pool Contribution for Fiscal Years 2023-2026.

Background of Issue:

In 2022, the White Salmon Valley Metropolitan Pool District asked for the support of the surrounding jurisdictions, including City of Bingen, City of White Salmon, and Klickitat County, to make a monetary contribution to the construction of the new White Salmon Pool.

The total requested contribution totaled \$350,000 split between the 3 jurisdictions. The City Council determined that a yearly contribution of \$35,000 to their New Pool Construction Fund would be attainable to help see a new pool built in White Salmon.

The 2023 annual budget included a \$35,000 contribution to the New Pool Construction Fund. The proposed 2024 budget includes a \$35,000 contribution to the New Pool Construction Fund.

These funds will be held in the City of White Salmon custody until an interlocal agreement between the Pool district and the city determines a date of transfer based on a certain level of completion of the New Pool Project.

Explanation of Issue:

This Resolution solidifies the City's intent to contribute \$35,000 annually to the New Pool Construction Fund from 2023-2026 for a total contribution of \$140,000.

Council Options:

City Council has the following options available at this time:

1. Accept the Staff Recommendation.
2. Revise the Staff Recommendation.
3. Refer this issue back to staff for additional work.

Fiscal Analysis:

The adopted budget contains \$35,000 for this purpose. The 2024 Proposed budget accounts for \$35,000 for this purpose.

DEI Analysis:

A local community pool serves all members of the community, however it especially benefits historically excluded communities due to it being a low-cost activity in the community. Additionally, pools typically have low-to-no cost swimming lessons that would benefit those with limited income and/or opportunities to learn to swim. Lastly, pools provide a safe space for cooling off without many of the risks of natural bodies of water, particularly for smaller children.

Follow Up Action:

Administration will need to collaborate with the White Salmon Pool District to draft an interlocal agreement outlining the terms of funding transfer.

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Example 3:

COUNCIL REPORT

Business Item **Consent Agenda**

Needs Legal Review: Yes, completed
Meeting Date: June 21, 2023
Agenda Item: Resolution 2023-06-569
Presented By: Michael Mehaffy

Action Required:

Motion to adopt Resolution 2023-06-569 Adopting White Salmon Housing Action Plan or adopt a schedule to adopt.

Motion for Business Item / Proposed Motion for Consent Agenda:

Motion to adopt Resolution 2023-06-569 Adopting White Salmon Housing Action Plan.

Motion to table Resolution 2023-06-569 Adopting the White Salmon Housing Action Plan for final presentation on next City Council Meeting July 19, 2023 to be adopted.

Explanation of Issue: The Housing Action Plan establishes a framework plan for subsequent specific actions (revisions to zoning codes, pre-approval of plans, et al.) to meet the city's housing needs as identified in the Housing Needs Analysis. [Housing Needs Analysis](#) and [Public Outreach Summary](#) can be found under additional documents on the city website here: [https:// www.white-salmon.net/citycouncil/page/city-council-meeting-88](https://www.white-salmon.net/citycouncil/page/city-council-meeting-88)

Council Options:

City Council has the following options available at this time:

1. Accept the Staff Recommendation.
2. Revise the Staff Recommendation.
3. Refer this issue back to staff for additional work.
4. Take No Action
5. Other action as desired by council.

Fiscal Analysis:

The Department of Commerce has awarded the City of White Salmon a Housing Action Plan Implementation Grant in the amount of \$25,000

DEI Analysis:

The Housing Action Plan can provide more affordable options ("middle-housing") than single-family homes and supports greater density without the intensity of high-rise developments. This increases the overall housing supply and provides diverse housing options, which can help lower housing prices and make neighborhoods more accessible to historically excluded

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communities. Moreover, by integrating more affordable units into various neighborhoods, it promotes socioeconomic diversity and helps counteract the effects of historical housing segregation.

Recommendation of Staff/Committee:

The Department of Commerce has awarded the City of White Salmon a Housing Action Plan Implementation Grant in the amount of \$25,000 -An amendment approved 5/31/2023 changes Deliverable 4 from "Adopted Housing Action Plan" to "Final Draft Housing Action Plan with Schedule to Adopt".

Staff believes the presented Housing Action Plan encompasses the needs the city council has expressed, including those identified in the Comprehensive Plan. Staff recommends adoption of the HAP as presented. However, if the council prefers to make a motion to approve a schedule of adoption that option is available.

Follow Up Action:

Upon council approval, Clerk Treasurer will submit the Adopted resolution with HAP exhibit to the Department of Commerce to request final funding reimbursement.