



**CITY OF WHITE SALMON**  
**City Council Meeting – Wednesday, December 6, 2023**  
**In Person and Via Zoom Teleconference**

**Council and Administrative Personnel Present**

**Council Members:**

Ben Giant  
 Patty Fink  
 David Lindley  
 Jason Hartmann  
 Jim Ransier

**Staff Present:**

Andrew Dirks, Public Works Director  
 Mike Hepner, Police Chief  
 Marla Keethler, Mayor  
 Stephanie Porter, Clerk Treasurer  
 Shawn Mac Pherson, City Attorney  
 Troy Rayburn, City Administrator

- I. Call to Order, Land Acknowledgement, and presentation of the flag (6:00pm)**  
 Mayor Marla Keethler called the meeting to order at 6:00p.m. There were approximately 27 members of the public in attendance in person and via teleconference.
- II. Roll Call**
- III. Changes to the Agenda (6:02pm)**  
 No changes to the agenda.
- IV. Presentations**
  - A. Oath of Office - Patty Fink (6:03pm)
  - B. Snow Removal Presentation (6:04pm)
  - C. Mayor's Update (6:07pm)
- V. Public Comment (7:53pm)**  
 Shelly Baxter, White Salmon Resident (6:17pm)
- VI. Consent Agenda (6:21pm)**
  - A. Approval of the 2024 Lodging Tax Grants
  - B. Approval of Bid Award - SCADA Upgrade Project
  - C. Approval of Change Order - Winter Shut Down - Mainline Phase I Project
  - D. Approval of Mayor Committee Appointment - Doug Rainbolt to Personnel Finance
  - E. Approval of Personal Services Contract - Johnson Controls 2024
  - F. Approval of Resolution 2023-12- Declaring Emergency Repair of Pump A
  - G. Approval of Vacation Carryover - PWD Andrew Dirks
  - H. Approval of Vouchers

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims as required by RCW 42.24.090 as of this 6<sup>th</sup> day of December 2023.

Type	Date	From	To	Amount
Claims	12/6/2023	40777	40827	346,444.25
	12/6/2023	EFT	EFT	0.00

			<b>Claims Total</b>	<b>346,444.25</b>
<b>Payroll</b>	11/20/2023	EFT	EFT	73,801.04
	12/6/2023	EFT	EFT	116,753.63
	12/6/2023	40773	40776	1,165.63
			<b>Payroll Total</b>	<b>191,720.30</b>
<b>Manual Claims</b>	9/10/2023	EFT	EFT	9,981.40
	9/15/2023	EFT	EFT	120.00
	10/23/2023	EFT	EFT	16,476.00
	11/3/2023	EFT	EFT	2,248.01
	11/5/2023	EFT	EFT	854.03
	11/10/2023	EFT	EFT	7,920.00
	11/13/2023	40735	40735	50.00
	11/21/2023	EFT	EFT	15,970.84
	11/21/2023	40768	40772	9,031.19
<b>VOIDED Checks</b>	N/A			<b>0.00</b>
			<b>Manual Total</b>	<b>62,651.47</b>
			<b>Total All Vouchers</b>	<b>600,816.02</b>

**Moved by Jason Hartmann. Seconded by Jim Ransier**

**Motion to approve the Consent agenda as presented with vouchers in the amount of \$600,816.02.**

**CARRIED 5-0**

**A. Proposed Housing Code Changes - Amending WSMC 17 Zoning (6:20pm)**

Troy Rayburn and Michael Mehaffy presented the materials.

**Mayor opened the Public Hearing at 6:41pm.**

In Person Public Comments

Bruce Bolme, White Salmon Resident representing White Salmon CoHousing LLC

(6:44pm)

Petra Rainbolt, White Salmon Resident (6:45pm)

Adrianna Grimm, White Salmon Resident (6:50pm)

Kate Bennett, White Salmon Resident (6:51pm)

Shelly Baxter, White Salmon Resident (6:54pm)

Kate Steveson, White Salmon Resident (6:56pm)

Peter Wright, White Salmon Resident (6:58pm)

John Edwards, White Salmon Resident (7:00pm)

Written Public Comments

Audrey Lemley

Jim Kacena

Stacey Grabb

Jenn Sharp  
Kabe Grant  
Roberta Grant  
Peter Wright

**Mayor closed the Public Hearing at 7:03pm.**

Council Discussed. (7:04pm)

**B. 2024 Final Budget Hearing (8:05pm)**

Stephanie Porter, Clerk Treasurer and Mayor Marla Keethler presented the Budget Narrative.

Mayor opened the Public Hearing at 8:23pm.

No Public Comments

Mayor closed the Public Hearing at 8:24pm.

**VIII. Business Items**

**A. Ordinance 2023-12-1154 Adopting the Annual Budget for Fiscal Year ending December 31, 2024. (8:24pm)**

Council Discussed the presented 2024 Budget. (8:24pm)

***Motion to approve Ordinance 2023-12-1154 Adopting the Annual Budget for Fiscal Year Ending December 31, 2024.***

***Moved by Jim Ransier. Seconded by Ben Giant.***

***CARRIED 5-0***

**B. Motion to Set Date to Hear Petition to Annex (8:42pm)**

Presented by Stephanie Porter, Clerk Treasurer and Shawn MacPherson, City Attorney.

Council Discussed.

***Motion to set the meeting to review petition.***

***Moved by Jason Hartmann.***

***Amended motion.***

***Motion to set the review date of the petition to annex for tax parcel 03102344000300 as January 17, 2024 at 6:00pm.***

***Moved by Jason Hartmann. Seconded by David Lindley.***

***CARRIED 5-0***

**VIII. Reports and Communications**

**A. Department Heads (8:46pm)**

**B. Council Members**

Jim Ransier, Council Member (8:59pm)

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Jason Hartmann, Council Member (9:01pm)  
David Lindley, Council Member (9:02pm)  
Patty Fink, Council Member (9:03pm)  
Ben Giant, Council Member (9:04pm)


**IX. Executive Session**

No executive session needed.

**X. Adjournment**

The meeting was adjourned at 9:04p.m.

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Marla Keethler, Mayor

DocuSigned by:  
  
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Stephanie Porter, Clerk Treasurer