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## CONSENT AGENDA MEMO

Needs Legal Review: Yes (Completed by Ken Woodrich)  
Meeting Date: July 6, 2022  
Agenda Item: Lease – Masonic Lodge and City of White Salmon  
Presented By: Jan Brending, Clerk Treasurer

### **Action Required**

Authorization for mayor to sign lease with Masonic Lodge for leasing property for public parking (upper “public parking” space).

### **Proposed Motion**

None unless the agenda item is pulled from the Consent Agenda. If pulled from the Consent Agenda the following motion is recommended:

Motion to authorize the mayor to sign lease with Masonic Lodge for leasing property for public parking (upper “public parking” space).

### **Explanation of Issue**

In 2017 the city established an agreement with the Masonic Lodge to lease property for public parking. This is the upper lot (where Radcomp Technologies used to park). The lease expired March 31, 2021. The city has continued to pay the lease amount of \$175 established in the prior lease (attached). The city has been working with the Masonic Lodge to establish a new lease.

Attached is a revised lease which has been reviewed by Ken Woodrich, City Attorney and accepted by the Masonic Lodge. This lease is retroactive to April 1, 2021. The lease payment for April 1, 2021 through December 31, 2021 is \$375 per month. The lease payment for January 1, 2022 through March 31, 2023 is \$500 per month. The lease will increase each year thereafter by 3% or the Annual CPI West, Size B/C for Urban Wage Earners and Clerical Workers (CPI-W), whichever is greater.

The lease runs through March 31, 2026 but will renew automatically unless notice is provided within 60 days prior to the renewal date of an intent not to renew the lease.

### **Recommendation of Staff/Committee**

Staff recommends authorizing the mayor to sign the lease with Masonic Lodge for leasing property for public parking.