



**CITY OF WHITE SALMON**  
**City Council Meeting – Wednesday, December 15, 2021**  
**Via Zoom Teleconference**

**Council and Administrative Personnel Present**

**Council Members:**

Ben Giant  
Jason Hartmann  
David Lindley  
Jim Ransier

**Staff Present:**

Marla Keethler, Mayor  
Jan Brending, Clerk Treasurer  
Russ Avery, Public Works Operations  
Manager  
Mike Hepner, Police Chief  
Brendan Conboy, Land Use Planner  
Ken Woodrich, City Attorney

**I. Call to Order and Roll Call**

Marla Keethler, Mayor called the meeting to order at 6:00 p.m. There were approximately 3 members of the public in attendance via teleconference.

***Moved by Jason Hartmann. Seconded by Jim Ransier.  
Motion to excuse Ashley Post, Council Member. CARRIED 4-0.***

**II. Changes to the Agenda**

Jan Brending, Clerk Treasurer requested that Items D, E and F be removed from the Business Items. She said these will be presented at a future council meeting.

***Moved by Ben Giant. Seconded by Jason Hartmann.  
Motion to remove items D. Collectively Bargained Agreement - Municipal (Non-Uniformed) Employees, 2022-2025, E. Collectively Bargained Agreement - Police Officers, Sergeants, Limited and Non-Commissioned Employees, 2022-2025 and F. Resolution 2021-12-532, Adopting 2022 Salary Matrix. CARRIED 4-0.***

**III. Consent Agenda**

- A. Interagency Grant Agreement, Washington Dept. of Commerce - CDBG Grant - Regional Housing Rehabilitation Program (\$400,000)
- B. October 2021 Budget Report (The line item budget report for October is provided under "Supporting Documents".)
- C. Personal Service Contract Amendment - Anderson Perry, Water and Wastewater Engineering
- D. Personal Service Contract Amendment - Anderson Perry, 14-Inch Main Line Replacement
- E. Personal Service Contract Amendment - Bell Design Company, Civil Engineering and Surveying Services
- F. Personal Service Contract Amendment - Aspect Consulting, Hydrogeological Engineering Services

- G. Personal Services Contract Amendment - Pioneer Engineering, Jewett Roundabout
- H. TIB Consultant Agreement - Pioneer Engineering, Garfield Street Improvement Project
- I. Personal Services Agreement Amendment - Gray & Osborne, Inc., Transportation Engineering Services
- J. Approval of Vouchers

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims as required by RCW 42.24.090 as of this 15<sup>th</sup> day of December, 2021.

Type	Date	From	To	Amount
Claims	12/15/2021	EFT	EFT	8,566.64
	12/15/2021	37627	37673	133,170.81
			<b>Claims Total</b>	<b>141,737.45</b>
Payroll	12/6/2021	EFT	EFT	109,995.24
	12/6/2021	37619	37621	946.81
			<b>Payroll Total</b>	<b>110,942.05</b>
Manual Claims	12/6/2021	EFT	EFT	1,832.34
	12/7/2021	37622	37625	13,835.81
	12/10/2021	EFT	EFT	7,920.00
	12/16/2021	EFT	EFT	1,100.00
			<b>Manual Total</b>	<b>24,688.15</b>
			<b>Total All Vouchers</b>	<b>277,367.65</b>

**Moved by Jason Hartmann. Seconded by David Lindley.  
 Motion to approve Consent Agenda as presented. CARRIED 4-0.**

**IV. Public Comment**

**Tao Berman, White Salmon** asked if the item that involves him is still on the agenda.

Marla Keethler, Mayor said it remains on the agenda.

**V. Business Items**

**A. Ordinance 2021-12-1090, Amending the 2021 Budget**

Jan Brending, Clerk- Treasurer presented information on the final 2021 budget amendment. She noted that the cost savings that occurred in the Fire Department's budget was moved to the Fire Reserve Fund. Brending said funds are accumulated in this fund for large equipment purchases for the fire department such as vehicles, radio replacements, SCBA replacements, etc.

***Moved by Jason Hartmann. Seconded by Jim Ransier.***

***Motion to adopt Ordinance 2021-12-1090 Amending the Budget for the City of White Salmon for the Fiscal Year Ending December 31, 2021. CARRIED 4-0.***

**B. Surplus of Storm Drain Easement**

Russ Avery, Public Works Operations Manager review the proposed surplus of a storm drain easement on property owned by Tao Berman. He said the city owns an easement that provides for storm water drainage on the southern portion of property located south of Jewett Blvd and adjacent to River Watch Drive. Avery said that when the city did the Jewett Water Main project the storm water issue that was being addressed by the storm drain easement was corrected. He said the city no longer has a need for the storm drain easement.

Jan Brending, Clerk Treasurer said the easement has been appraised at \$10.00. She reviewed proposed Resolution 2021-21-533 noting that the number should be changed to 2021-21-532.

Ken Woodrich, City Attorney said there might be some expense to the city if he needs to draft a conveyance document. He asked if Tao Berman could ask his attorney to draft the conveyance or agree to compensate the city for the city attorney's time. Woodrich said the city should not have to pay for those services.

Jan Brending, Clerk Treasurer said that part of staff's recommendation is that Tao Berman be responsible for all costs. She said it might be easier for his attorney to prepare the documents and send them to the city for review.

Tao Berman said that there should be no cost to the city. He suggested having Ken Woodrich, City Attorney draft the documents and he will repay the city for the expenditures.

Jan Brending, Clerk Treasurer suggested adding a statement to the motion to adopt the resolution that Tao Berman would be financially responsible for all transfers and document preparation costs.

***Moved by Jason Hartmann. Seconded by David Lindley.***

***Motion to adopt Resolution 2021-12-532 Declaring Surplus Storm Drain Easement and Providing for Relinquishment of Easement and that Tao Berman would be financially responsible for all transfers and document preparation costs. CARRIED 4-0.***

**C. Authorization for Leave Carryover and Buyout**

Jan Brending, Clerk Treasurer said staff is recommending the following employees be allowed to carryover excess vacation leave into 2022.

Josh Lewis: carryover 160 hours versus 80 hours due to probation requirements.

Jeff Cooper: carryover 39.08 hours, in addition to the 80 hours authorized by the union contract, to be used by January 31, 2022 due to staffing issues.

Brendan Conboy: carryover up to 50 hours versus 40 hours as allowed by contract due to work schedule related to preparing short-term rental ordinances.

***Moved by Jim Ransier. Seconded by Ben Giant.***

***Motion to authorized leave buyout as presented. CARRIED 4-0.***

**VI. Reports and Communications**

**A. Department Heads**

***Mike Hepner, Police Chief*** said there was an armed robbery in Bingen at Margie's Pot Shop. He said he is confident that he knows who committed the robbery but does not yet have enough probable cause for an arrest. Hepner asked Ben Giant to contact him if he would like to schedule a ride-a-long with one or more police officers.

***Russ Avery, Public Works Operations Manager*** said that said the city has started plowing and put deicer down yesterday and today. He said rock will be placed on the hills.

Marla Keethler, Mayor noted that information regarding the city's snow plowing policy is available on the city's website.

***Brendan Conboy, Land Use Planner*** said information related to proposed zoning changes related to short-term rentals will be brought before the Planning Commission at their meeting on December 22. He said he has been working on several affordable housing projects. Conboy noted that the transportation planning is moving forward, and that Jeff Speck will be making a presentation regarding walkability in January 2022.

***Ken Woodrich, City Attorney*** said the city has a hardworking council noting the amount of work that has been put into the issue of short-term rentals.

**Jan Brending, Clerk Treasurer** said staff are working on end of year items and getting ready to move into 2022.

**B. Council Members**

**Jim Ransier, Council Member** said the Community Development Committee will meet next week and the CityLab Board will meet the following week.

**Ben Giant, Council Member** said that last week's meeting was enlightening. He said staff has been helpful. Giant said he is excited to be part of the city council and to learn from the council and staff.

**C. Mayor**

Marla Keethler, Mayor said the tree lighting event was great and that the video of the event has been posted to Facebook. She noted that the land recognition resolution she intends to bring before the city council has been referred to the CityLab Board for review and comment. Keethler noted the city will be rolling out the Voyent Alert system in January. She said a Christmas Tree collection event will be held on Saturday, January 8 at the high school. Keethler said that she will be connecting with council members regarding committee appointments. She said COVID should be taken seriously because she recently had COVID noting she had waited to get the booster. Keethler recommended individuals get vaccinated including getting the booster and follow masking requirements.

**VII. Executive Session (if needed)**

There was no Executive session

**VIII. Adjournment**

The meeting adjourned at 6:36 p.m.



Marla Keethler, Mayor



Jan Brending, Clerk Treasurer